



Creating a Civil Appeal and documents in eCourts Appellate (NJ eDATA)



Contents

Steps for Creating a Civil Appeal	6
Registering for eCourts Appellate (NJ eDATA).....	6
1. Activating your Attorney ID.....	6
2. Verify Contact Information.....	7
3. Contact Appellate eFiling.....	7
Registered Users Log In	7
Application Access.....	9
First Time User Information	9
First time User Agreement.....	10
Update My Profile	10
Email and Address.....	12
Creating an Appeal.....	13
Home/Welcome Page.....	13
Case Lookup	14
Related Cases	15
No Search Results found.....	15
Submit a New Case	16
Finality	16
Case Related Questions.....	17
Case Details Page	17
Filing Time	18
Transcript Verification	19
Add New Hearing Date	20
Transcripts in Attorney Possession	21
List of Parties.....	22
Appellant - Party Information	22
Multiple Parties	23
Appellant - Attorney Information	23
Respondent - Party Information.....	25
Respondent - Attorney Information.....	26
List of Parties.....	27
List of Documents	28
Case Information Statement	29
CIS-Page 1	29
CIS-Page 2.....	29
CIS-Page 3.....	29

CIS-Page 4.....	29
CIS-Page 5.....	30
CIS-Page 6.....	30
Uploading Trial Court Order.....	30
Motion Creation.....	32
List of Documents.....	32
Motion Text.....	34
Adding Additional Relief.....	34
Motion supporting document	35
Upload Supporting Document.....	35
Adding Additional Attachments to Motion.....	36
List of Documents.....	37
Proof of Service	38
Fees.....	39
Case Summary Page.....	39
Returning to a Prior Page	40
Submit	41
JACS Payment Screens	41
Confirmation	42
Email.....	43
Updating a Draft Filing	43
Viewing documents in a Case	44
Amending an Appeal.....	44
Log in to eCourts Appellate (NJ eDATA)	44
Select Case to Edit	45
Select the Filing Type	45
Explain Reason for Amended Appeal.....	46
Editing Case Data.....	46
Editing Party Information	47
Amended Case Information Statement.....	47
Editing Details within the Case Information Statement	48
Submit Documents.....	48
Filing a Motion on Pending Case	49
Log in to eCourts Appellate (NJ eDATA)	49
Select Case to Edit	50
Select the Filing Type	50
Add Document.....	51

Document Information	51
Motion Text.....	52
Upload Supporting Document.....	52
Transcripts	54
Filing Transcripts	54
Ordering Transcripts After Appeal is Submitted.....	54
Select Case to Edit.....	54
Select the Filing Type	55
Add Document	56
Document Information	56
Transcript Request Form Verification.....	56
Filing Briefs	57
Log in to eCourts Appellate (NJ eDATA)	57
Select Case to Edit	58
Select the Filing Type	58
Add Document.....	59
Document Information	59
Upload Documents	60
Adding Appendices.....	61
Brief Copies	63
Adding Designated Counsel/Co-Counsel/Consolidated Attorney.....	63
Select Filing Type	64
Edit Party	65
Consolidated Attorney	66
Review the Filing	66
Upload Assignment Letter	67
Substitution of Attorney	69
Filed by Withdrawing Attorney	69
Log in to eCourts Appellate (NJ eDATA).....	69
Select Case to Edit.....	69
Select Filing Type.....	69
Review the Filing	71
Upload Substitution of Attorney.....	72
Filed by Substituting Attorney	74
Log in to eCourts Appellate (NJ eDATA).....	74
Case Lookup Search	74

Edit Party	75
Review the Filing	76
Upload Substitution of Attorney.....	76
eCourts Appellate (NJ eDATA) Communications.....	78
Receiving communications	78
Returning eDATA Communications	79
Attorneys associated with multiple firm/businesses address.....	82
Modifying Case Specific Email	83

Steps for Creating a Civil Appeal

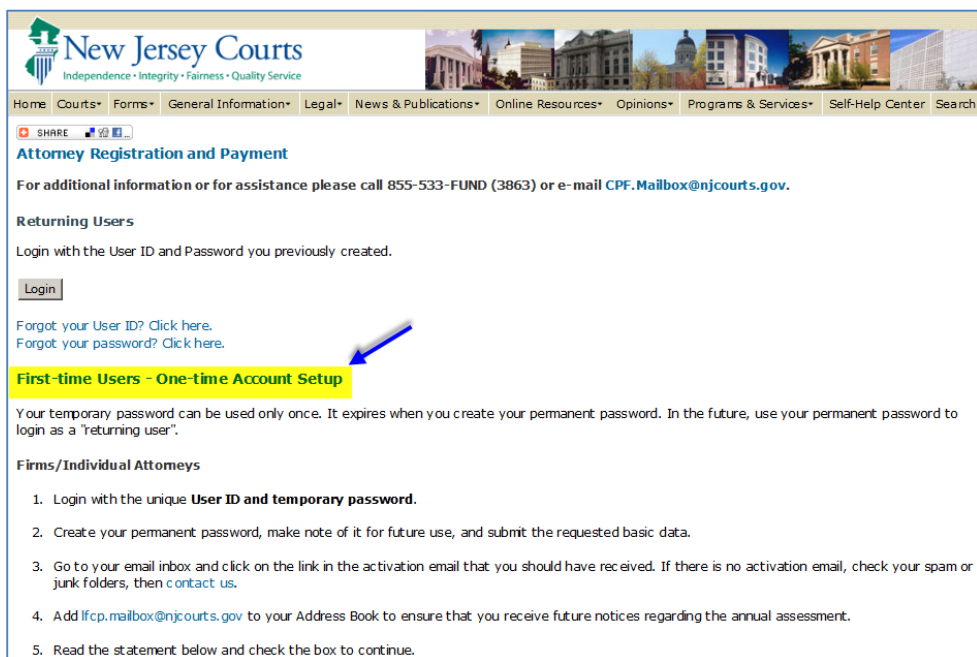
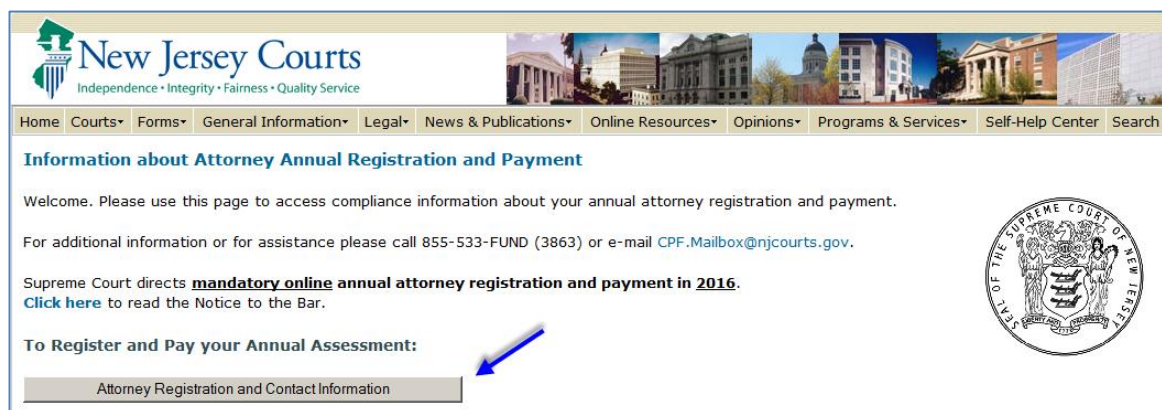
Registering for eCourts Appellate (NJ eDATA)

Requesting access to eCourts Appellate (NJ eDATA) requires three (3) steps, listed below.

1. Activating your Attorney ID

If you have never used the Attorney Registration and Contact Information online, go to [Attorney Registration & Contact Information](#), click on **Attorney Registration and Contact Information** and follow the instructions for **First Time Users – One Time Account Setup**.

If you currently use the Online Registration and Payment Center, your Attorney ID has been activated. Proceed to [step 2](#).



2. Verify Contact Information

Log in to Attorney Registration and Contact Information to verify your contact information. An attorney's contact information currently on file in the Central Attorney Management System (CAMS) such as phone number, firm association and mailing address will automatically be used in eCourts Appellate (NJ eDATA).



3. Contact Appellate eFiling

Once you have activated your Attorney ID and verified your contact information, contact the Appellate eFiling team at 609-292-4591 or email njedatanotices@mailbox@njcourts.gov. You will need to supply your Attorney ID, firm information, and Judiciary collateral account number (JACS).

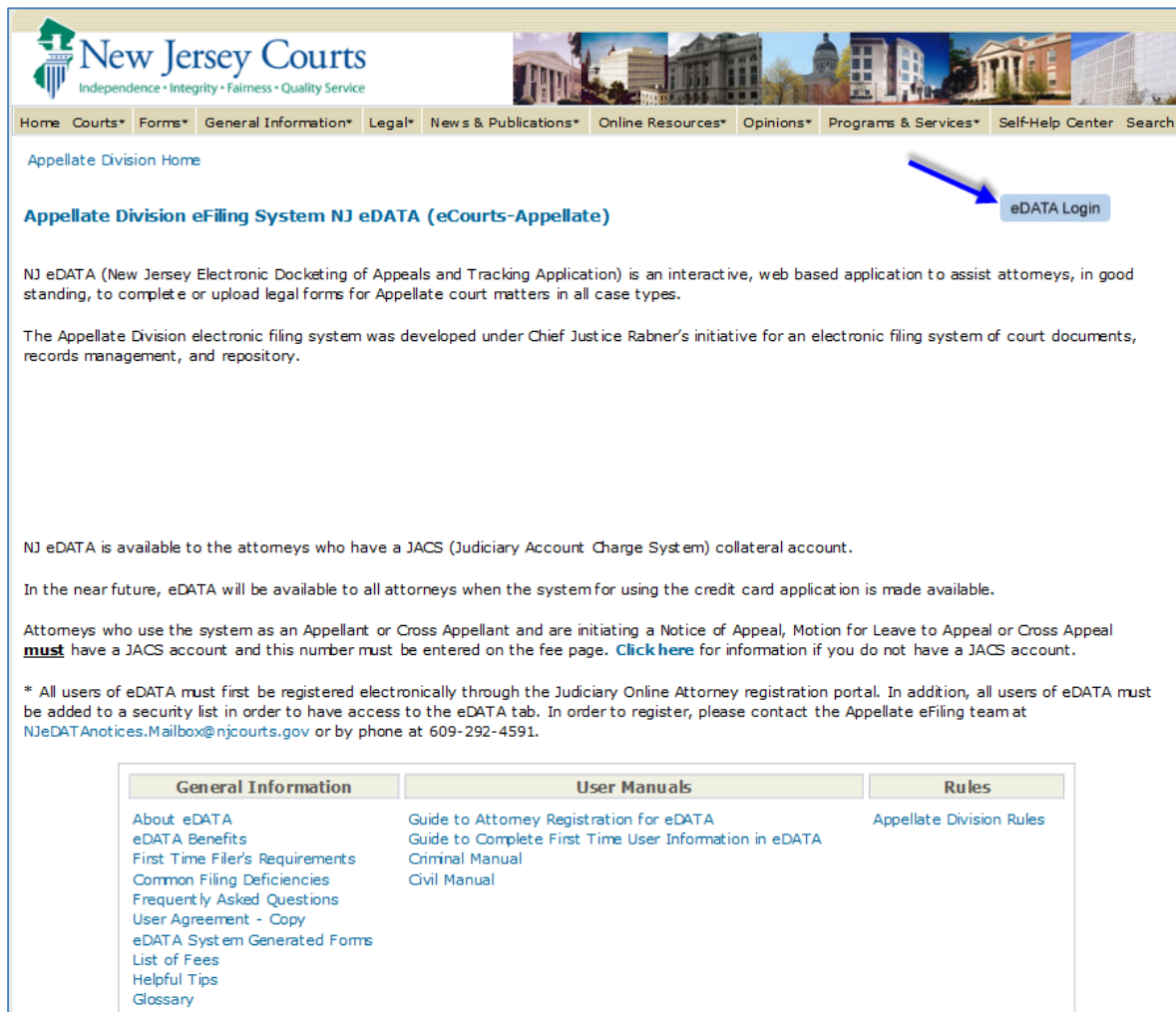
Attorneys who use the system as an Appellant or Cross Appellant and are initiating a Notice of Appeal, Motion for Leave to Appeal or Cross Appeal must have an active Judiciary collateral account or "JACS account" in order to submit your filing. If you do not have an account, click [here](#) to register for the Judiciary Account Charge System.

Registered Users Log In

Go to njcourts.com and click on Appellate eFiling.



This is the webpage for Appellate Division eFiling System eCourts Appellate (NJ eDATA), where you can find information regarding NJ eDATA. Click on the **eDATA Login** button.



New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Home Courts* Forms* General Information* Legal* News & Publications* Online Resources* Opinions* Programs & Services* Self-Help Center Search

Appellate Division Home

Appellate Division eFiling System NJ eDATA (eCourts-Appellate)

NJ eDATA (New Jersey Electronic Docketing of Appeals and Tracking Application) is an interactive, web based application to assist attorneys, in good standing, to complete or upload legal forms for Appellate court matters in all case types.

The Appellate Division electronic filing system was developed under Chief Justice Rabner's initiative for an electronic filing system of court documents, records management, and repository.

NJ eDATA is available to the attorneys who have a JACS (Judiciary Account Charge System) collateral account.

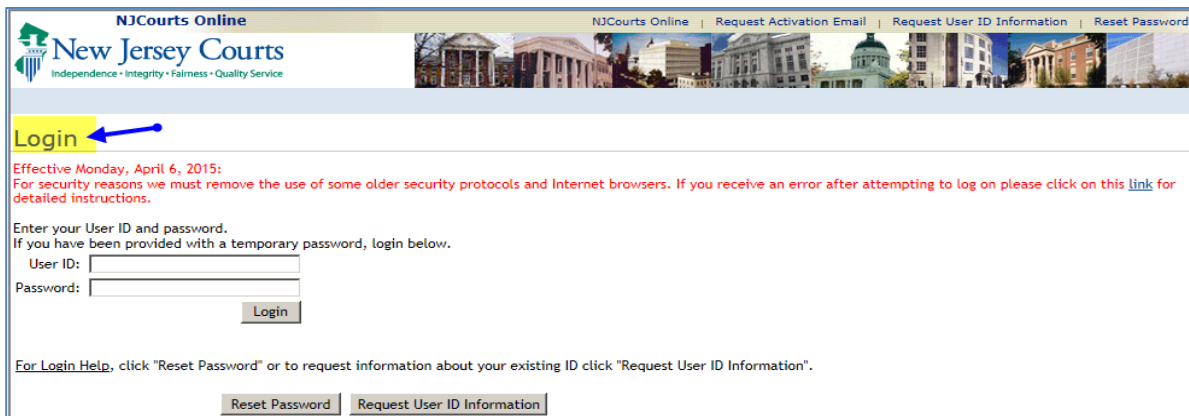
In the near future, eDATA will be available to all attorneys when the system for using the credit card application is made available.

Attorneys who use the system as an Appellant or Cross Appellant and are initiating a Notice of Appeal, Motion for Leave to Appeal or Cross Appeal **must** have a JACS account and this number must be entered on the fee page. [Click here](#) for information if you do not have a JACS account.

* All users of eDATA must first be registered electronically through the Judiciary Online Attorney registration portal. In addition, all users of eDATA must be added to a security list in order to have access to the eDATA tab. In order to register, please contact the Appellate eFiling team at NJeDATAnotices.Mailbox@njcourts.gov or by phone at 609-292-4591.

General Information	User Manuals	Rules
About eDATA eDATA Benefits First Time Filer's Requirements Common Filing Deficiencies Frequently Asked Questions User Agreement - Copy eDATA System Generated Forms List of Fees Helpful Tips Glossary	Guide to Attorney Registration for eDATA Guide to Complete First Time User Information in eDATA Criminal Manual Civil Manual	Appellate Division Rules

Log in using filer's Bar ID (User ID) and Password.



NJCourts Online

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Request Activation Email | Request User ID Information | Reset Password

Login

Effective Monday, April 6, 2015:
For security reasons we must remove the use of some older security protocols and Internet browsers. If you receive an error after attempting to log on please click on this [link](#) for detailed instructions.

Enter your User ID and password.
If you have been provided with a temporary password, login below.

User ID:

Password:

Login

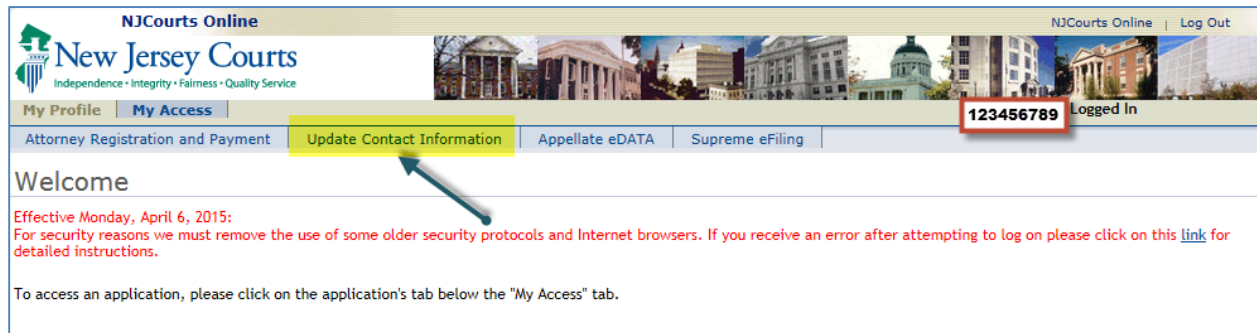
For [Login Help](#), click "Reset Password" or to request information about your existing ID click "Request User ID Information".

Reset Password Request User ID Information

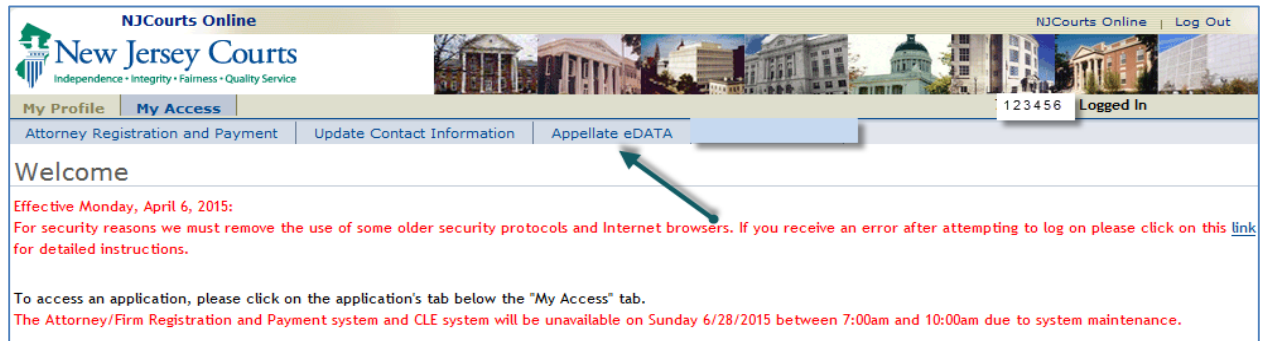
Application Access

In order to proceed with filing an appeal in eCourts Appellate (NJ eDATA), you must first verify your contact information on the NJ Courts Application under My Access.

Your phone number, firm association and mailing address will now be directly pulled from the Central Attorney Management System (CAMS). All attorneys will be required to register online. To verify your contact information, select **Update Contact Information** from My Access tab.

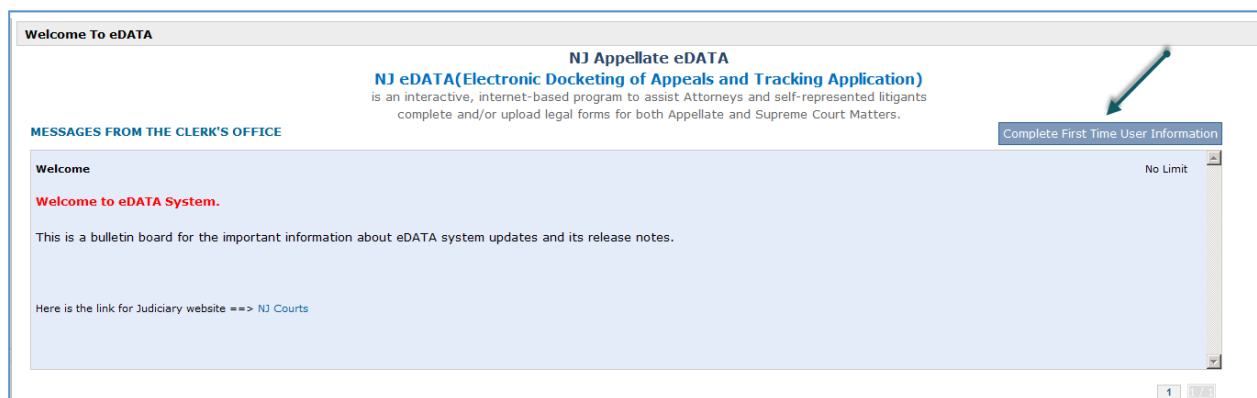


Click on the **Appellate eDATA** tab under My Access.



First Time User Information

Complete First Time User Information - This is a onetime only event.



First time User Agreement

Read the User Agreement.

TERMS AND CONDITIONS OF ACCESS TO AND PARTICIPATION IN NEW JERSEY JUDICIARY ELECTRONIC APPLICATIONS

For the purposes of Agreement, the term "application" includes the Judiciary Electronic Filing and Imaging System (JEFIS), eCourts, Appellate eFiling (NJ eDATA), Supreme Court eFiling, and the Electronic Access Program (EAP) or other systems as designated by the Judiciary.

TERM/TERMINATION

Participation in New Jersey Judiciary Electronic User Applications begins immediately upon the completion of online registration and the designation of the user ID and initial password.

Where applicable, registration constitutes the user's request for, and consent to, electronic service of court-generated documents and documents filed electronically by other parties for cases that are initiated electronically.

The Judiciary may terminate this participation agreement by giving written notice to all parties. The effective date of the termination shall be seven (7) days after the other party's receipt of the notice of termination, unless participation is terminated as described below or unless a Court Rule, Administrative Directive, or other authority indicates otherwise.

Scroll down, confirm and submit the User Agreement.

It will not be a violation of this section for the participant:

- (i) to make copies of instructional or reference material solely for its own use; or
- (ii) to copy or disclose any trial court records or files that are accessible to the public pursuant to the access rules set forth herein or in the instructional or reference materials.

The participant will take all steps reasonably necessary to protect the Judiciary's rights for restricted usage and the participant will advise its employees who are provided access to the application of the restrictions upon duplication, disclosure and use.

☒ I confirm that I have read, understood, and agree to abide by the terms of the user agreement above

Submit

For questions concerning the registration process or for technical problems, contact the Help Desk of the application(s) to which you have been granted access.

NJ eDATA User Agreement

Update My Profile

1. You are required to create a **Submission Password**; this can be the same as the password used for the Judiciary Single Sign On.
2. Additionally, you are required to set up the **Security Question and Answer**, so that in the future, should you need to reset your submission password, you can do so by answering your selected Security Question.
3. Click **Confirm and Go Back to Welcome Page**.

Update My Profile

X

SUBMISSION PASSWORD

In NJ eDATA an attorney has the option to permit a secretary, paralegal or associate to enter data for a case but not submit the case. NJ eDATA holds the case in draft form until the attorney of record reviews the case. To submit the case the attorney of record uses a submission password which is created below.

Setting Submission Password

Please type your new submission password:

*Submission Password (case sensitive, minimum 5 characters [a-z,0-9])

*Re-type Submission Password

SECURITY QUESTION

Security question is required to reset the submission password.

Setting Security Question

Select a security question and provide an answer in case you forget your password:

*Security Question

*Answer

Confirm And Go Back To Welcome Page

After updating your user profile, you will see the eCourts Appellate (NJ eDATA) Home/Welcome page. Please review all bulletins by clicking on the Next button for any updates or system down times.

- Home
- My Profile
 - Update Submission
 - Password/Security Question
 - Update Email
- Search
 - Case Lookup
- Quick Reference
 - Form Templates
 - Schedule of Fees
 - Glossary of Terms
 - FAQs
 - Common Filing Deficiencies
 - Appellate Division Rules
 - Emergent Application Judge Schedule
- Customer Support
 - 609-292-4591
 - or NJeDATAnotices.Mailbox@judiciary.state.nj.us

ABOUT THIS PAGE

If you are logging-in for the very

Welcome To eDATA

Appellate Division eFiling System (NJ eDATA)
NJ eDATA (New Jersey Electronic Docketing of Appeals and Tracking Application)
is an interactive, web based application to assist attorneys, in good standing, to complete or upload legal forms for Appellate court matters in all case types.

File NEW Case

My Case List

System Down Time

eDATA will be down every Sunday from 7am to 8am for normal system maintenance.

Entered Date: 10/1/2014

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last 9/11

Email and Address

Currently, the eCourts Appellate (NJ eDATA) system has an established interface with the eCourts system to pull out the attorney's emails.

In addition, it has an established interface with CAMS (Central Attorney Management System) to pull out the attorney's associated firm address.

Firm ID	Qualifier	Address Type	Address	Email	OPERATION
F00019433	0001	BRANCH OFFICE	201 LITTLETON RD, PO BOX 513 MORRIS PLAINS, NJ 079500000		

First time filers will be required to enter an email address before you can proceed with a filing. Select Update Email and click the Edit button under operation. You can add up to 3 email addresses to receive eCourt Appellate (NJ eDATA) notifications, at least one email address must be provided.

EDIT EMAIL

Email1

Email2

Email3

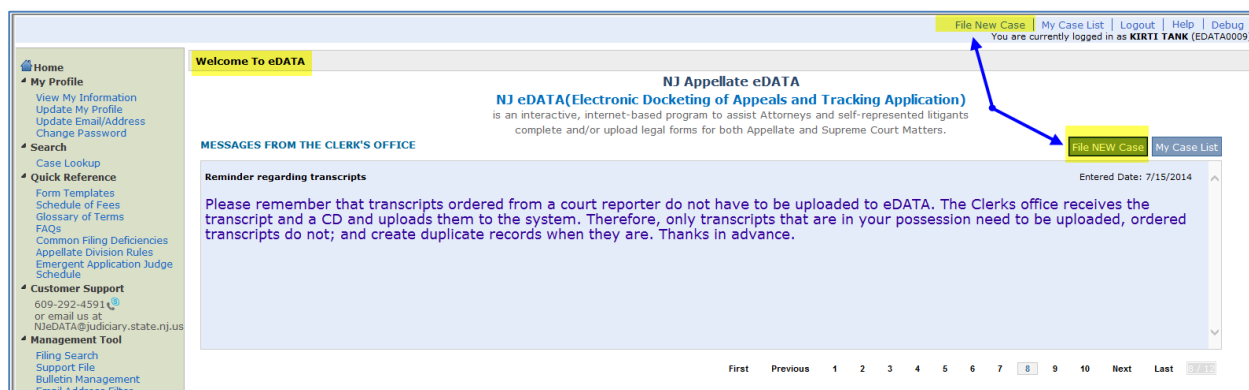
You may update all 3 email addresses. Updating these addresses will change the emails in Appellate eDATA, Supreme eFiling and eCourts systems.

Note: If you are currently registered for eCourts, eCourts Appellate (NJ eDATA) will display the email addresses you entered in the eCourts application. Be advised that any changes to the email addresses in eCourts Appellate (NJ eDATA) will also change the emails in the eCourts and Supreme eFiling systems.

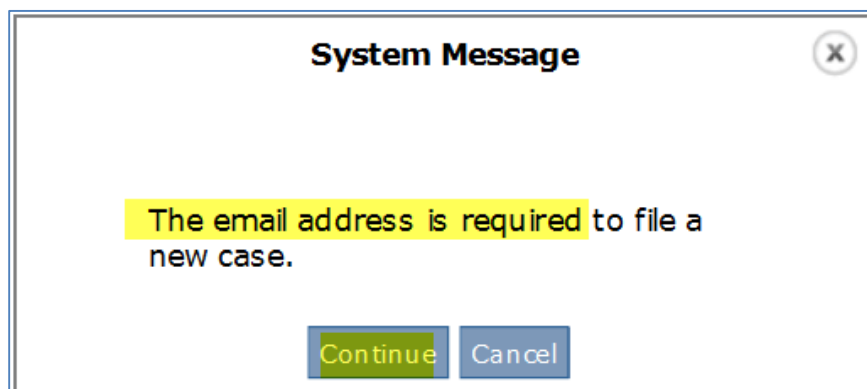
Creating an Appeal

Home/Welcome Page

On the eCourts Appellate (NJ eDATA) Home/Welcome page - Choose **File New Case** link or **File New Case** button - both perform the same function.



File NEW Case will display the “Case Lookup” screen, but if we do not have any emails on file, the system will return this pop-up error message.




Continue button will put you on the “Update Email” page, where you can add your emails using the Edit button under the Operation column.

To review previously filed case, click on **My Case List**.

- a) New appeals in Draft (awaiting completion) can be accessed through the edit button.
- b) Appeals with a docket number can be viewed by clicking on the docket number or edited by using the edit button.





















My Case List

Below are your Cases with the most recent filings shown first. Ⓢ This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003991-14	RICK V MIRIAM	CIVIL	L-6765814-14	OPEN	 
A-004117-14	CERCI LANNISTER V. SANSA STARK	CIVIL	L-009999-14	OPEN	 
A-003990-14	LOKI OF ASGARD V. THOR OF ASGARD	CIVIL	L-12345-14	OPEN	 
AM-000490-14	PENNY PLATE PLAINTIFF V. MARATHON DEFENDANT	CIVIL	L-1742-13	OPEN	 
+	ABC V DEF	CIVIL	56787	OPEN	 
+	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-12345	OPEN	 
+	DENISE Y. MARIN PLAINTIFF V. LAWRENCE W. LINDSAY DEFENDANT	CIVIL	L-001234-10	OPEN	 
A-003981-14	MICKEY MOUSE V DONALD DUCK	CIVIL	L-1-13	OPEN	 
+	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-999-14	OPEN	 
+	JOE MASON PLAINTIFF V. GREEN ACRES CORP DEFENDANT	CIVIL	123456-1	OPEN	 

1 2 3 4 5 6 7 10 Records/Page 52 Records -- 1 - 10 Displayed

Case Lookup

To search for possible prior related cases, perform a case lookup search before proceeding.

Search by inputting a TRIAL COURT DOCKET #, click Search. Start with the lead docket # you are using to create the appeal. Additional trial court docket numbers can be searched and added later in case details screen.

If the search result does not return any record, search by PARTY NAME, or a combination of other parameters to narrow down your search results.

Case Lookup - Search required

To file a New Case, begin by searching for related cases by using the search criteria below. Start your search by entering the trial court docket #. Only one criterion is required.

CASE SECTION For docket# or APPELLATE case number formats, [click HERE](#)


TRIAL COURT/AGENCY DOCKET # LT-012345-14

APPELLATE#

CASE TITLE

PARTY SECTION

PARTY NAME

Return to Case List
Return to Welcome Page
Reset Fields


Related Cases

Refer to corresponding letters in diagram.

- Check one or several boxes if the search reveals a related case.
- If your search results yield more cases than fit on one page, click on the drop down arrow to increase the number of items on the page.
- Click one of the radio buttons to indicate a relationship or that none of the cases are related.
- To move to the next page click, continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

SEARCH CRITERIA: TRIAL COURT DOCKET #: L-000262-13

<input type="checkbox"/>	COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source
<input type="checkbox"/>	APPELLATE	A-000014	JOSE A. A. V. HOS	CIVIL	L-000262-13	HOS - STE A RU	05/19/2015	04/17/2015	NJAPP

1 | 10 Records/Page 1 Records -- 1 - 1 Displayed

Select the action you want to take:

☒ I am filing a **NEW CASE**. These are **RELATED CASES** to my appeal.

☐ I am adding **MOVANT PARTY INFORMATION** to the selected case above (choose one).

☐ I am filing a **SUBSTITUTION OF ATTORNEY** against the selected case above (choose one).

☐ I am filing **EMERGENT APPLICATION** to the case (choose one).

☐ None of the cases are related to my appeal - continue filing my case.

[Return to Case List](#) [Cancel](#) [Continue](#)

No Search Results found

If there are no records found, the system will default to the No Related Cases radio button. Click continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

SEARCH CRITERIA: TRIAL COURT DOCKET #: LT-012345-14

COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source	OPERATION
-------	-------------	------------	-----------	----------------------	--------------	------------	------------------	-------------	-----------

No record found.

Select the action you want to take:

☒ No related case found matching this search criteria. select continue for the next screen.

☐ To add an appeal with related issues that are not under the same trial/agency # click this button and then click continue.

[Return to Case List](#) [Cancel](#) [Continue](#)

Submit a New Case

- Use drop down list to select the type of filing you are creating, for example NEW APPEAL or MOTION FOR LEAVE TO APPEAL and click Continue.
- If you searched by name, fill in trial court docket number from the order you are appealing. If you previously searched by docket #, the trial court number is pre-filled. The docket number should appear exactly as it does on the order.

Submit A New Case

To submit a **NEW** case, use the drop down menu below.

☒ File **NEW APPEAL or MOTION FOR LEAVE TO APPEAL** in **APPELLATE DIVISION**

NEW APPEAL or MOTION FOR LEAVE TO APPEAL
EMERGENT APPLICATION
ORDER OF TRANSFER
MOTION TO EXTEND TIME TO FILE NOA or MLA

Type in the exact **TRIAL COURT/AGENCY DOCKET #** in the text box below, using the exact docket # as it appears on the order you are appealing from. 12-10-9876-I

[Return to Case List](#) [Cancel](#) [Continue](#)

Finality

Is the order you are appealing from FINAL?

- If **Yes**, the system will create a Notice of Appeal (NOA). Then select where judgment originated.

OR

- If **No**, the system will create a Motion for Leave to Appeal (MLA). Then select where the order originated.

GETTING STARTED

Finality Question

IS THE ORDER/JUDGMENT YOU ARE APPEALING FINAL?

1. ☒ Yes, the ORDER/JUDGMENT is final (closed below or appealable as of right) and it falls under one of the following categories below. (R. 2:2-3). This will create a system generated Notice of Appeal.

2. ☐ No, the ORDER/JUDGMENT is not final and I am filing a Motion for Leave to Appeal. This will create a system generated Motion For Leave to Appeal.

YOU MUST ATTACH A FINAL ORDER TO YOUR APPEAL
If this is a special civil part matter, and a formal order has not been entered, please upload a copy of the file jacket, chrono card or docket sheet. This document can be obtained from the county court where the action was heard and should indicate the outcome and that the case is closed.

Choose One button from the following to indicate why the appeal is final.

FROM THE FINAL ORDER/JUDGMENT OF:

☒ a. The Superior Court trial divisions,
☐ b. The Tax Court,
☐ c. In summary contempt proceedings in all trial courts except municipal courts;

OR FROM THE REVIEW OF:

☐ a. Final decisions or actions of any **STATE ADMINISTRATIVE AGENCY** or officer,
☐ b. The validity of any rule promulgated by such agency or officer (See R.2:2-3 for exceptions)

OR FROM THE EXCEPTIONS THAT SHALL INCLUDE THOSE REFERRED TO BY:

☐ a. R.3:28(f) (order enrolling defendant into the pretrial intervention program over the objection of the prosecutor),

Case Related Questions

- Choose Judgment or Order.
- TRIAL COURT is preselected from previous radio button selection to the finality question.
- Choose a fee type. You must have a JACS charge account to file.
- If not appealing entire judgment, use this box to specify those portions in detail.

GETTING STARTED

Case Related Questions

This case is from ☐ A JUDGMENT ☒ AN ORDER **in a** ☐ STATE AGENCY
☒ TRIAL COURT
☐ TAX COURT

The **Fee** for filing a **NOTICE OF APPEAL** is \$250.00

☒ I am filing with payment in full.
☐ I am filing under an exempt status by statute.
☐ I am filing as an indigent with a trial court order.*
☐ I am filing as an indigent with a motion.*

*Notice to filer - later in this filing process you will need to upload the court order or motion on the DOCUMENT SCREEN.

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

500 characters left

[Return to Case List](#)[Previous](#)[Continue](#)

Case Details Page

This covers the creation of the front page of the Notice of Appeal.

- TRIAL COURT DOCKET# - Edit your trial court number if it is incorrect the full number including the letter prefix and any zeros is required.
- DATE OF FINAL ORDER - Use the calendar feature or type in the date you are appealing which is found on the trial court order.
- CASE CAPTION - Fill in the full and complete caption as it appears on the order in the format shown below, do not type as one line of text.
- SENTENCE ONLY - check this box for criminal appeals if the only issue is sentencing.

- e. SEALED - Click on the check box for SEALED if the matter is sealed to the public.
- f. CASE TYPE - is prefilled for Civil or Family or State Agency based upon the trial court docket number. If this is not correct, change it through the drop down menu.
- g. CASE CATEGORY - can be changed. Use the drop down to do so.
- h. TRIAL COURT COUNTY - Use the drop down menu for the county.
- i. TRIAL COURT JUDGE - Type in 4 or 5 letters of the trial court judge's first or last name to get a shortlist, double click on the judge you need.
- j. Use this check box to add additional trial court docket numbers, i.e., a consolidated case.
- k. Related appeals show here if you selected cases in the initial search.
- l. Add related cases if they did not appear in the search or you didn't find them.
- m. Save or Continue - Save if you need to find other information. Continue if you are finished.

Fields marked with * are REQUIRED.

TRIAL COURT DOCKET# 12-0000-99-1 [EDIT DOCKET NUMBER](#) **a**

*DATE OF FINAL ORDER/JUDGMENT **b**

*CASE CAPTION (Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.) 8000 characters left **c**

For Case Caption samples, [click HERE](#).

☐ **SENTENCE ONLY.** Check this box if the issue(s) on this appeal focus only on the sentence imposed? See [R. 2:9-1](#) **d**

☐ This is a **SEALED** case based upon court rule, statute, case law or court order. **e**

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*CASE TYPE **f**

*CASE CATEGORY **g**

*TRIAL COURT COUNTY **h**

*TRIAL COURT JUDGE **i**

Type a portion of the first or last name to get a partial list of judges. For a full list click on the arrow.

☐ Check this box to add additional Trial Court Information (Trial Court Docket#, Disposition Date, Trial Court County, Trial Court Judge). Uncheck to remove. **j**

The following are existing appeals that are RELATED to your case.

CASE TYPE	APPELLATE/SUPREME #	TRIAL COURT/ AGENCY DOCKET #	Case Title
No record found.			

To add another related APPELLATE COURT Docket #, [click HERE](#). **l**

[Return to Case List](#) [Previous](#) [Save](#) [Continue](#) **m**

Filing Time


If the appeal is filed after 45 days, a required Notice of Motion form will be system generated and will be automatically inserted in the List of Documents section on a later screen.

Unless the case falls under one of the exceptions below, you will check the radio button indicating that good cause applies and that a motion to file As Within Time is being filed.

*** PLEASE NOTE THAT THE FILING TIME OF 45 DAYS IS STRICTLY ENFORCED. THE COUNTING OF 45 DAYS INCLUDES WEEKENDS AND HOLIDAYS.**

GETTING STARTEDCASE DATA

Filing Time - 45 Day Rule for TRIAL COURT Cases

YOUR APPEAL IS OUT OF TIME:
 APPEALS ARE REQUIRED TO BE FILED WITHIN 45 DAYS AFTER THE FINAL DISPOSITION DATE ([R.2:4-1](#))
☒ **Good cause** and in absence of prejudice applies ([R.2:4-4](#)).
I AM FILING A MOTION TO FILE AS WITHIN TIME WITH SUPPORTING DOCUMENT.
(A motion and supporting document will be added to the list of documents section.)
☐ Exemptions ([R.2:4-3](#)). Select reasons that apply from the list below.

☐ Death of aggrieved party. ([R.2:4-3\(a\)](#))
☐ Death, disbarment, resignation, or suspension of the attorney of record. ([R.2:4-3\(a\)](#))
☐ CRIMINAL: Timely filing and service of a MOTION to the trial court for judgment ([R.3:18-2](#)) OR for a new trial ([R.3:20](#)) OR in arrest of judgment ([R.3:21-9](#)) OR for Rehearing or to amend or make additional findings of fact ([R.1:7-4](#)) ([R.2:4-3\(c\)](#))
☐ CRIMINAL: By the insanity of the defendant. ([R.2:4-3\(d\)](#))
☐ CIVIL: Timely filing and service of a **MOTION** to the trial court for rehearing OR to Amend or make additional findings of fact ([R.1:7-4](#)) OR for judgment ([R.4:40-2](#)) OR for a new trial ([R.4:49-1](#)) OR for rehearing or reconsideration seeking to alter or amend the judgment or order ([R.4:49-2](#)) ([R.2:4-3\(e\)](#))
☐ Other: Time was extended due to Supreme Court Order or other court approved protocol.

Return to Case List

PreviousContinue

Transcript Verification

All transcript dates are entered either showing they are ordered or in your possession. The verification form is automatically sent to the county transcript office. You will be contacted by the transcription agency for payment.

- Select if you are ordering transcripts or not
- Check the delivery schedule by using the drop down → Standard, expedited or daily.

Standard is 30 days

Daily is overnight
Expedited is 5 to 7 days
Standard is 30 days

- Provide instructions to the court reporter for certain portions of the transcript if necessary.

- d. Click Add Hearing Date button to enter specific dates.
- e. Transcript office is prefilled for the trial courts based upon earlier data. If you need to order a transcript from a different county, complete and submit the appeal and then go back and add a new request by editing your case.

GETTING STARTED CASE DATA

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

Transcripts are not required on Motion for Leave to Appeal.
If you have not ordered them, continue below by checking the exempt box.

☐ I am exempt from ordering the transcript because there is no verbatim record, or in a cross-appeal, the appellant previously ordered the transcript, or in a Motion for Leave to Appeal, the transcripts are not being ordered at this time.

☒ I am ordering transcripts (unless in my possession) and all dates will be added below.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request: Standard is 30 days

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
No record found.						

To Add New Hearing Dates, click on [Add Hearing Dates](#). You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.

TRANSCRIPT OFFICE: MIDDLESEX

Add New Hearing Date

Add New Hearing Date

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	
<input type="text"/>	<input type="text"/>	HARRIET FARBER KLEIT	<input type="checkbox"/>	<input type="text"/>	

Cancel Save

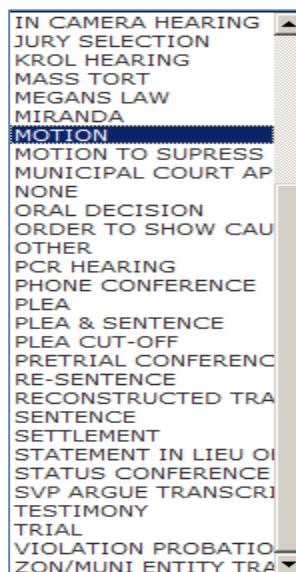
- a. Click on the calendar to select date of proceeding.

May 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Today is Wed, 20 May 2015

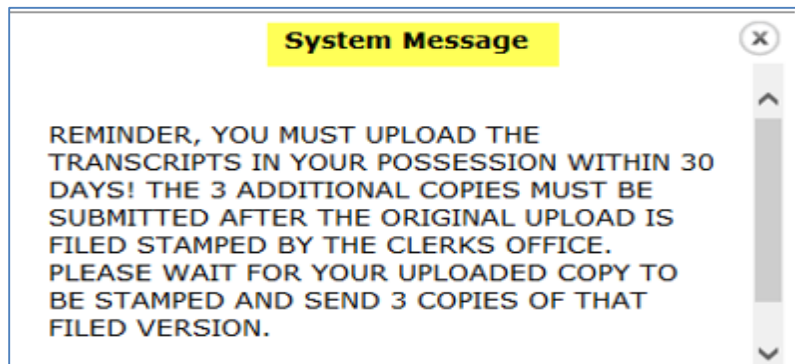
- b. Use the drop down for proceeding type.



- c. Name of Judge is prefilled from case details but can be changed by clicking on the drop down arrow.
- d. Check box if transcripts are to be ordered.
- f. If transcript is not to be ordered, use the drop down to indicate the reason why not.
- g. Plus + sign to add additional dates. Click save after 10 dates and then click Add Hearing date again for more entries.

Transcripts in Attorney Possession

When you indicate that transcripts are in attorney possession, the system displays a popup after the List of Documents page to remind you that transcripts must be uploaded within 30 days and the 3 additional copies submitted must be the filed stamped version of the original upload. Therefore, you will need to wait for your uploaded copy to be filed stamped by the Clerk's office and forward 3 copies of the same.



List of Parties

Use the buttons to add the parties to the appeal.

1st Click **ADD APPELLANT** button and fill in the information required, your client name, etc.

2nd Return to List of Parties and click **ADD RESPONDENT** button - the AG is prefilled on some State Agency appeals if the appropriate State Agency was selected.

GETTING STARTED CASE DATA PARTY/ATTORNEY

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondent and their attorneys).

To ADD party contact and attorney information

1. Click **Add Appellant** (The case filer)
2. Click **Add Respondent** (Other parties of which there may be one or more)
3. For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.
4. **Add Movant** A movant is a filer that did not participate at the trial or agency level.
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene. The court must grant this motion before the Movant has access to the case.

To MODIFY party/attorney information or ADD NEW ATTORNEY, click on the **EDIT** button next to the party on the list below.

For Amended NOA and Amended MLA,

To correct Party information, please use **EDIT** button for the Party/Attorney record from the list below and then modify the Party information.

To correct Attorney information, please use **DELETE** button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add Respondent button.

Below are All the parties involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION	OPERATION
No record found.							

Appellant - Party Information

- Entity - Click on INDIVIDUAL, ORGANIZATION, INITIALS or MULTIPLE PARTIES.
- Role of Party - Click DEFENDANT OR PLAINTIFF OR OTHER.
- Status of Party - Click Participated below if they did or any of the other options.
- Party Name - Add in first and last name, organization or initials.

GETTING STARTED CASE DATA PARTY/ATTORNEY

Add Appellant Party

Check if any of the following apply to this party:

This entity is an

☐ INDIVIDUAL **a.**

☒ ORGANIZATION

☐ INITIALS ONLY

☐ STATE OF NEW JERSEY

☐ MULTIPLE PARTIES

Role of party in the Trial court/Agency:

☐ PLAINTIFF **b.**

☐ DEFENDANT

☐ OTHER

Status of party as of date of appeal:

☐ Participated below **c.**

☐ Dismissed with Prejudice

☐ Dismissed without Prejudice

☐ Defaulted below

☐ New Party

*Party Name: ORGANIZATION NAME **d.**

Lawrence Holdings

Multiple Parties

The Multiple Parties option has been added for those attorneys that are representing multiple parties within the case **and** will be filing **ONE** brief for all parties. The field has a 200-character limit and commas must be used to separate party names. If you have more parties than 200 characters then use et al., your brief will reflect the additional parties that you represent. When viewing the names, the line doesn't display all that you typed but in reviewing the appeal you will see the parties listed.

The screenshot shows a form titled "Check if any of the following apply to this party:". It contains three sections of radio button options. The first section, "This entity is an", has options: INDIVIDUAL, ORGANIZATION, INITIALS ONLY, STATE OF NEW JERSEY, and **MULTIPLE PARTIES** (which is selected and highlighted in yellow). A blue arrow points to this option. The second section, "Role of party in the Trial court/Agency:", has options: PLAINTIFF, DEFENDANT, and OTHER, followed by a dropdown menu. The third section, "Status of party as of date of appeal:", has options: Participated below, Dismissed with Prejudice, Dismissed without Prejudice, Defaulted below, and New Party. A blue arrow points to the "PARTY NAME" field at the bottom, which contains the text "MULTIPLE PARTIES(Use comma in between)".

Appellant - Attorney Information

- Attorney Name is prefilled based on your login and Bar ID #.
- Currently the system interfaces with the **eCourts** system to pull out the attorney's emails.
- eCourts Appellate (NJ eDATA) also interfaces with **CAMS** (Central Attorney Management System) for the attorney's associated firm address.
- If the attorney is associated with multiple firms in CAMS, a list of the firms will display in this section and the filer is required to select the correct firm address in order to proceed with the filing.
- Case Specific Email → To add emails for interested parties for this specific case only, enter email addresses in this field. These parties will receive the initial filing and notices but will not have access to the case.


When finished, click Continue to proceed to add the respondent.

ADD APPELLANT ATTORNEY

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name 


d. **a.** **b.**

Attorney name JOHN PAUL VELEZ Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000858	FORSTER & ARBORE (e)	ROUTE 10 AT MAIN STREET, P.O. BOX 461 LEDGEWOOD, NJ 07852	973-584-1501	JVELEZ2@TEST.COM
<input type="radio"/> L00000064	PUBLIC DEFENDER MORRIS (e)	2150 HEADQUARTERS PLAZA, EAST TOWER 3RD FLOOR MORRISTOWN, NJ 07960	973-631-6260	JVELEZ1@TEST.COM

c.

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email 


e.

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

CO-COUNSEL

To add another attorney as co-counsel, click the plus sign at the right hand corner on the bottom of the page.




Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Type in Co-Counsel's name and click Search.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name 

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
---------	-----------	---------	-------	-------

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.


Case Specific Email

Double Click on the attorney to enter data into the fields.

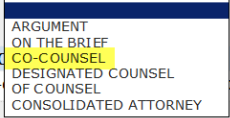
Attorney Search			
Attorney Name	Firm Name	Good Stand	Firm Status
WILLIAM P WELAJ	WILLIAM WELAJ	01	01

Select the attorney role from the drop down menu and click continue. If the attorney is not registered with eCourts Appellate (NJ eDATA) or has not updated their email in their profile, you are required to enter their email address in the case specific email field.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name  Search

Attorney name

Attorney Role (Req.) 

FIRM ID	FIRM NAME	ADDRESS	PHC
<input checked="" type="radio"/> F00010238	WILLIAM WELAJ (e)	21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876	908-685-0900 M.CN

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.



Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

The list of parties now shows the co-counsel.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
TEST ONE	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	31 CLINTON ST, PO BOX 46003 NEWARK, NJ 07101 973-877-1200 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn	 

Click on the Add Respondent button to proceed.

GETTING STARTED CASE DATA **PARTY/ATTORNEY**

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondent and their attorneys).

To ADD party contact and attorney information

- Click (The case filer)
- Click (Other parties of which there may be one or more)
- For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.
- A movant is a filer that did not participate at the trial or agency level.
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene. The court must grant this motion before the Movant has access to the case.

Respondent - Party Information

- Entity - Click on INDIVIDUAL, ORGANIZATION, INITIALS or MULTIPLE PARTIES.
- Role of Party - Click DEFENDANT OR PLAINTIFF OR OTHER.
- Status of Party - Click Participated below if they did or any of the other options.
- Party Name - Add in first and last name or organization name or initials combined (KMC).

GETTING STARTED	CASE DATA	PARTY/ATTORNEY
Add Respondent Party		
Check if any of the following apply to this party:		
This entity is an	<input type="radio"/> INDIVIDUAL a. <input checked="" type="radio"/> ORGANIZATION <input type="radio"/> INITIALS ONLY <input type="radio"/> STATE OF NEW JERSEY <input type="radio"/> MULTIPLE PARTIES	
Role of party in the Trial court/Agency:	<input type="radio"/> PLAINTIFF b. <input type="radio"/> DEFENDANT <input type="radio"/> OTHER	<input type="text"/>
Status of party as of date of appeal:	<input type="radio"/> Participated below c. <input type="radio"/> Dismissed with Prejudice <input type="radio"/> Dismissed without Prejudice <input type="radio"/> Defaulted below <input type="radio"/> New Party	
* Party Name: ORGANIZATION NAME d. <input type="text"/>		

Respondent - Attorney Information

Search for the attorney using either the Search by Attorney Name or Search by firm name buttons.

ADD RESPONDENT ATTORNEY
<p>To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.</p> <p>Click this Attorney General link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.</p> <p> <input type="radio"/> Search By Attorney Name <input checked="" type="radio"/> Search By Firm Name </p> <p> Firm Name <input type="text" value="Brodsky"/> <input type="button" value="Search"/> </p>

Double click on the firm that applies.

Attorney Search							
Firm Name	Street1	Street2	City	State	Zip	Phone	Firm Status Type Code
BRODSKY & SMITH, LLC	1040 KINGS HIGHWAY NORTH	SUITE 601	CHERRY HILL	NJ	08034	856-795-7250	01 BO
BRODSKY & SMITH, LLC	TWO BALA PLAZA STE 510		BALA CYNWYD	PA	19904	610-667-6200	01 BO
CHARLES E. BRODSKY	166 NASSAU ST	SECOND FL	PRINCETON	NJ	08542	609-430-3044	01 BO
CHARLES I. BRODSKY	2 BUCKS LANE		MARLBORO	NJ	07746	732-431-1333	01 BO
LAWRENCE A. BRODSKY, LLC	OFFICE 2 LINWOOD PROFESSIONAL PLAZA	2021 NEW ROAD	LINWOOD	NJ	08221	609-601-6000	01 BO

Double click on the individual attorney within the firm.

Attorney Search		
Attorney Name	Good Stand	Firm Status
MARC L ACKERMAN	01	01
JASON LAWRENCE BRODSKY	01	01
RYAN PAUL CARDONA	01	01
SHERRIE R SAVETT	90	01
EVAN JASON SMITH	01	01

Attorney information is prefilled based upon selections above. If the attorney is not registered with eCourts Appellate (NJ eDATA) or has not updated their email in their profile, you are required to enter their email address in the case specific email field.

Respondent Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

Attorney name

JASON LAWRENCE BRODSKY

Attorney Role (Req.)

ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00001175	BRODSKY & SMITH, LLC	1040 KINGS HIGHWAY NORTH, SUITE 601 CHERRY HILL, NJ 08034	856-795-7250	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

test@test.com

+

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Cancel

Continue

List of Parties

The list displays the parties already added. To add additional parties, click the Add Appellant or Add Respondent buttons again. To edit, click the edit button. If complete, click continue.


GETTING STARTED CASE DATA PARTY/ATTORNEY

List of Parties


Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.


To ADD party contact and attorney information

- Click [Add Appellant](#) (The case filer)
- Click [Add Respondent](#) (Other parties of which there may be one or more)
- For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.
- [Add Movant](#) A movant is a filer that did not participate at the trial or agency level.
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene. The court must grant this motion before the Movant has access to the case.





To MODIFY party/attorney information or ADD NEW ATTORNEY, click on the EDIT button  next to the party on the list below.

For Amended NOA and Amended MLA,

To correct Party information, please use EDIT  button for the Party/Attorney record from the list below and then modify the Party information.

To correct Attorney information, please use DELETE  button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add Respondent button.

Below are All the parties involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	BRODSKY & SMITH, LLC - JASON LAWRENCE BRODSKY (ATTORNEY OF RECORD)	1040 KINGS HIGHWAY NORTH, SUITE 601 CHERRY HILL, NJ 08034 856-795-7250 (test@test.com)	 
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO (ATTORNEY OF RECORD) (e)	31 CLINTON ST, PO BOX 46003 NEWARK, NJ 07101 973-877-1200 kirti.tank@judiciary.state.nj.us	 

List of Documents

Documents listed on this page are required to file your appeal.

Documents in **black** have been system generated/created by the data previously entered.

Documents in **red** are in Draft form and need additional information.


Click on the edit  button to complete a document that is in Draft form.
















Click on Add New Documents button if you want to add additional documents to the filing.

When documents are complete the status will reflect ready to submit.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	02/17/2016	DRAFT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	DRAFT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

[ADD DOCUMENT](#)

Case Information Statement

CIS-Page 1

See notations in orange boxes below. Highlighted areas are normally the same responses for each appeal.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Case Information Statement - CIVIL APPEAL (1/6)			
<p>* GIVE DATE AND SUMMARY OF JUDGMENT, ORDER, OR DECISION BEING APPEALED AND ATTACH A COPY:</p> <div><p>This tenancy matter was decided by Judge Marbery on July 1, 2012]</p><div>Please be specific.</div></div> <p>64 characters entered (Minimum: 25 / No Max)</p> <p>Save Continue</p>			

CIS-Page 2

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Case Information Statement - CIVIL APPEAL (2/6)			
<p>* Have all issues as to all parties in this action, before the trial court or agency, been disposed?</p> <p>That is, are there any claims against any party in the trial court or agency, either in this or a consolidated action, which have not been disposed? These claims may include counterclaims, cross-claims, third-party claims and applications for counsel fees?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>			
<p>* If outstanding claims remain open, has the order been properly certified as final pursuant to R. 4:42-2?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No <input checked="" type="radio"/> N/A</p> <p>A) If the order has been properly certified, attach copies of the order and the complaint and any other relevant pleadings to the order being appealed. Attach a brief explanation as to why the order qualified for certification pursuant to R. 4:42-2?</p> <p>B) If the order has not been certified or has been improperly certified, leave to appeal must be sought. (See R. 2:2-4;2:5-6.) Please note that an improperly certified order is not binding on the Appellate Division.</p> <p>If claims remain open and/or the order has been properly certified, you may want to consider filing a motion for leave to appeal or submitting an explanation as to why you believe the matter is final and appealable as of right.</p>			
<p>* Were any claims dismissed without prejudice?</p> <p>If so, explain and indicate any agreement between parties concerning future disposition of those claims.</p> <div><div>Fill in this area if it applies to your case.</div></div> <p>0 characters entered (Minimum: 25 / No Max)</p> <p>Save Previous Continue</p>			

CIS-Page 3

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Case Information Statement - CIVIL APPEAL (3/6)			
<p>* GIVE A BRIEF STATEMENT OF THE FACTS AND PROCEDURAL HISTORY:</p> <div><p>Breach of tenancy contract occurred when Lawrence holdings allowed a small deli market to rent space with the same strip mall as plaintiff.</p><div>Be specific.</div></div> <p>138 characters entered (Minimum: 25 / No Max)</p> <p>* LIST THE PROPOSED ISSUES (POINT HEADINGS) TO BE RAISED ON APPEAL PURSUANT TO 2:6-2(A)5. (Appellant and cross-appellant only).</p> <div><p>1. Breach of contract</p><p>2. Lost revenue</p><p>3. Damages</p></div> <p>51 characters entered (Minimum: 25 / No Max)</p> <p>Save Previous Continue</p>			

CIS-Page 4

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (4/6)

IF YOU ARE APPEALING FROM A JUDGMENT ENTERED BY A TRIAL JUDGE SITTING WITHOUT A JURY OR FROM AN ORDER OF THE TRIAL COURT, COMPLETE THE FOLLOWING:

* 1. Did the trial judge issue oral findings or an opinion? If so, on what date? ☐ Yes ☒ No

* 2. Did the trial judge issue written findings or an opinion? If so, on what date? ☐ Yes ☒ No

* 3. Will the trial judge be filing a statement or an opinion pursuant to [R.2:5-1\(b\)](#)? ☐ Yes ☐ No ☒ UNKNOWN

Cautions: Before you indicate that there was neither findings nor an opinion, you should inquire of the trial judge to determine whether findings or an opinion was placed on the record out of counsel's presence or whether the judge is filing a statement or opinion pursuant to [R.2:5-1\(b\)](#).

DATE OF YOUR INQUIRY (MM/DD/YYYY)

* Is the validity of a statute, regulation, executive order, franchise or constitutional provision of this State being questioned? ([R.2:5-1\(h\)](#)) ☐ Yes ☒ No

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

CIS-Page 5

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (5/6)

Make sure related appeals. if any, appear below.

1. IS THERE ANY APPEAL NOW PENDING OR ABOUT TO BE BROUGHT BEFORE THIS COURT WHICH:

* (A) Arise from substantially the same case or controversy as this appeal? ☐ Yes ☒ No

* (B) Involve an issue that is substantially the same, similar or related to an issue in this appeal? ☐ Yes ☒ No

* 2. WAS THERE ANY PRIOR APPEAL INVOLVING THIS CASE OR CONTROVERSY? ☐ Yes ☒ No

IF THE ANSWER TO EITHER 1 OR 2 ABOVE IS YES, STATE:

Prior or related appeals from earlier case search appear below (for example co-defendants or co-parent who may have previously filed an appeal) :

CASE TYPE	App / SC #	TRIAL COURT/ AGENCY DOCKET #	Case Title	Disposition Date	Status
No record found.					

To add other related appeals that did not appear in case search (for example, appeals with related issues) click the link below:
[Add additional APPELLATE/SUPREME COURT Docket#](#)

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

CIS-Page 6

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (6/6)

Civil appeals are screened for submission to the Civil Appeals Settlement Program (CASP) to determine their potential for settlement or, in the alternative, a simplification of the issues and any other matters that may aid in the disposition or handling of the appeal. Please consider this when responding to the following question. A negative response will not necessarily rule out the scheduling of a CASP conference.

*State whether you think this case may benefit from a CASP conference. ☐ Yes ☒ No

*Explain your answer:


Contract issues cannot be negotiated.







37 characters entered (Minimum: 25 / No Max)

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

Uploading Trial Court Order

Click on the edit button  to upload the trial court order that was scanned into your machine's documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	NOTICE OF APPEAL	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
TRANSCRIPTS REQUEST FORM	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	TRANSCRIPT REQUEST FORM	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
CASE INFORMATION STATEMENT	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	CASE INFO STATEMENT	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
TRIAL COURT ORDER	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	TRIAL COURT ORDER	UPLOAD	11/06/2014	DRAFT	 

Click upload. If the document is sealed, click the sealed check box.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document

DOCUMENT INFORMATION

*CATEGORY

APPELLATE DOCUMENTS

Category Description

*DOCUMENT TYPE

TRIAL COURT ORDER

☐ SEALED
 DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY

TEST ONE

Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.

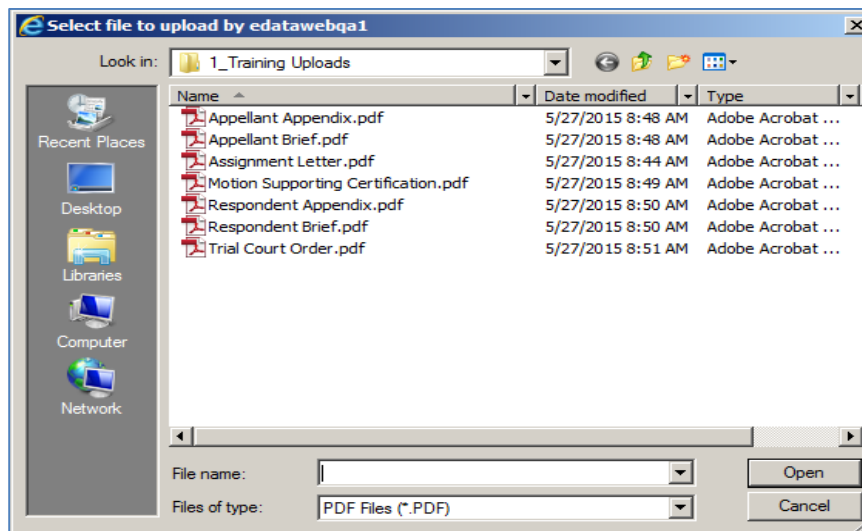
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue

Double click on the order.



Click continue when the upload is complete.

Document

DOCUMENT INFORMATION

*CATEGORY

APPELLATE DOCUMENTS

Category Description

*DOCUMENT TYPE

TRIAL COURT ORDER

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY

TEST ONE

Trial Court Order.pdf

Complete.

Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.

If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)


To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue


Motion Creation











List of Documents

If a motion is necessary, the system will add it to the list of documents (i.e., case is out of time). Click on the edit button  to continue with the system generated motion, otherwise you can also add a motion by clicking on the Add Document button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	 
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	02/17/2016	DRAFT	 
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	DRAFT	 
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	 
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	 

Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.


A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.









ADD DOCUMENT

To add a motion, click on the Add Document button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.


DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPTS REQUEST FORM	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 
CASE INFORMATION STATEMENT	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 
TRIAL COURT ORDER	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	06/05/2015	READY TO SUBMIT	 
NOTICE OF APPEAL	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 

Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.


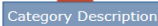
ADD DOCUMENT 

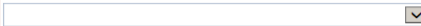
Use the drop downs to select the appropriate motion type.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Add Document

DOCUMENT INFORMATION

***CATEGORY** **b.**  **a.** 

***DOCUMENT TYPE** **c.** 

☐ **AMENDED DOCUMENT.**

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

***FILING PARTY** TEST ONE

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

- Category Description – Explains which Document Type belongs to which Category
- Category - Select Motion from the drop down.
- Document Type - Select the type of motion.

Click the Continue button and a system generated Notice of Motion will be created.

Motion Text

- Add additional wording only if relief is not found in the motion drop down list. For example, a motion "other" or a due date for an extension. **Be Brief.**
- Click Add Other Reliefs to combine more than one motion.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

SYSTEM GENERATED DOCUMENT

You are filing a motion, to complete the motion information (**MOTION TO EXTEND TIME**) add text below or to add additional relief click the button on the bottom of the page.

This box is only for relief not found in the motion drop down list. For example, a motion "Other" which requires additional text, or a due date for an extension. Your certification explains the motion, space is limited to 150 characters.

MOTION TO EXTEND TIME

July 1, 2016

a.

138 characters left

To add additional motion relief click button Add Other Reliefs

b. To combine more than one motion, click on Add Other Reliefs

Back to Document List Continue

Adding Additional Relief

- Click to highlight a motion type from the list.
- Click the arrow to move it to the motion issue box.
- Click continue.

KEY V. KENNETH BANKS You a

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / SUBMIT

Motion Issue:

TO FILE NOTICE OF APPEAL AS WITHIN TIME
TO FILE OVERLENGTH APPENDIX
TO FILE OVERLENGTH BRIEF
TO FILE OVERLENGTH REPLY BRIEF
TO FILE REPLY BRIEF AS WITHIN TIME
TO FILE REQUEST FOR ORAL ARG AS WITHIN TIME
TO FILE RESPONDENT'S BRIEF AS WITHIN TIME
TO FILE SUPPLEMENTAL BRIEF
TO INTERVENE
TO PARTICIPATE IN ORAL ARGUMENT
TO PROCEED AS AN INDIGENT
TO RELY ON MOTION BRIEF AS MERITS BRIEF
TO REMOVE APPEAL FROM SENTENCING CALENDAR
TO SETTLE THE RECORD
TO STAY APPELLATE PROCEEDINGS
TO STRIKE
TO SUPPLEMENT THE RECORD
TO SUPPLEMENT/SETTLE THE RECORD
TO SUPPRESS BRIEF
TO VACATE
TO VACATE DISMISSAL AND REINSTATE APPEAL
TO VACATE SUPPRESSION ORDER

a.

TO SETTLE THE RECORD

b.

The selected to right

Cancel Continue

c.

Motion supporting document

Upload Supporting Document

The motion requires supporting documentation, click the Edit button  to upload.


GETTING STARTED











CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

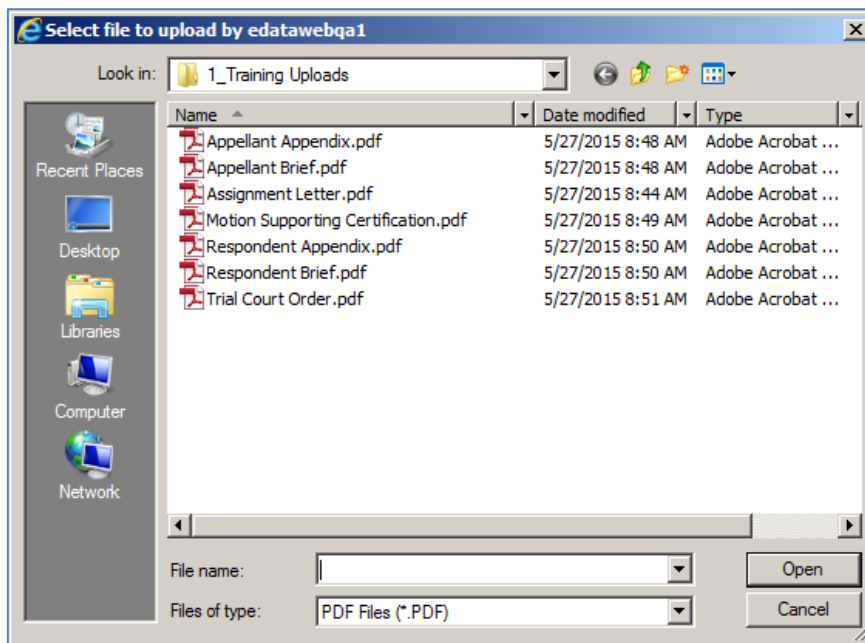
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	 
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	 
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	 
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	 
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	 

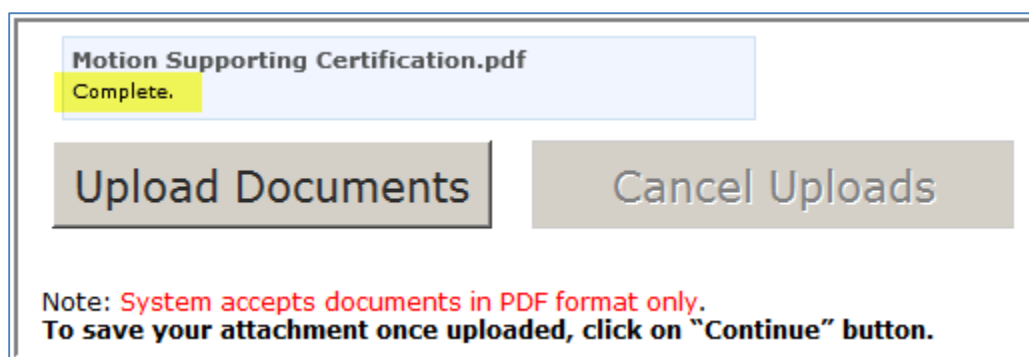
Click on Upload Documents.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Supporting Document			
DOCUMENT INFORMATION			
DOCUMENT NAME	MOTION TO FILE AS WITHIN TIME		
CATEGORY	MOTION CROSS MOTION		
DOCUMENT TYPE	MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME <input type="checkbox"/> AMENDED DOCUMENT. <input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.		
FILING PARTY	JO		
ATTACHMENT INFORMATION			
Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)			
I am submitting a SUPPORTING brief/certification to the DOCUMENT above			
* ATTACHMENT DOCUMENT TYPE	MOTION- SUPPORTING DOCUMENT		
<div>Upload Documents</div> <div>Cancel Uploads</div>			
Note: System accepts documents in PDF format only. To save your attachment once uploaded, click on "Continue" button.			
<div>Back to Document List</div> <div>Continue</div>			

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.









Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel.



Adding Additional Attachments to Motion

Select the attachment button  on the far right under operations.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	READY TO SUBMIT	
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	

Use the drop down and then upload your additional document.

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

I am submitting a **SUPPORTING** brief/certification to the **DOCUMENT** above


* ATTACHMENT TYPE

















Upload Documents

Cancel Uploads

List of Documents

All required documents for the appeal are now complete either by system generation or by upload.

- To view, click on the Operation view button  to see each document individually, or view all the documents at the same time from the summary screen. **Make sure they are correct at this time.**
- To add an additional document, use the **ADD DOCUMENT** button.


GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS				
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	READY TO SUBMIT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  


Click **ADD DOCUMENT** button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT  **b.**

a. 

Proof of Service

The system will serve the adversary if they are a registered eCourts Appellate (NJ eDATA) user. They will receive the link to these documents electronically.

IF the adversary is **NOT** a registered user, the Date of Mailing filed is a required and the party must be served by paper. The system generated Proof of Service will reflect both the email address for electronic notification and the date of mailing if applicable.

The system will automatically serve the trial court judge and, the division manager or state agency. If transcripts have been ordered, the transcript request form will automatically be sent to the transcript office; they will contact the requester directly with the applicable amount due.

eCourts Appellate (NJ eDATA) displays an **(e)** next to the firm name on the Update Party page and by the attorney's name on the List of Parties, Proof of Service and Case Summary pages to denote registered eCourts Appellate (NJ eDATA) users. If you do not see an **(e)** you must serve the other party in paper.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Proof of Service - TRIAL COURT			
CASE INFORMATION STATEMENT, NOTICE OF APPEAL, PROOF OF SERVICE, TRIAL COURT ORDER are served on all parties on the completion of this appeal.			
Name			
TRIAL COURT JUDGE LAWRENCE M. LAWSON, JSC			
TRIAL COURT DIVISION MANAGER MERCER			
Other parties in this action:			
NAME AND DESIGNATION	ATTORNEY CONTACT INFORMATION	DATE OF E-NOTIFICATION	DATE OF MAILING
JOHN SMITH (APPELLANT)	WILLIAM P WELAJ, Esq. (e) WILLIAM WELAJ 21 NORTH BRIDGE STREET P.O. BOX 962 SOMERVILLE NJ 08876 908-685-0900 bxsu@cssteh.com.cn (wpw@test.com)		
LAWRENCE HOLDINGS (RESPONDENT)	MARK S PEARLSTEIN, Esq. MARK S. PEARLSTEIN 515 GROVE STREET SUITE 3C HADDON HEIGHTS NJ 08035-0000 856-546-2390 (msp@test.com)		* <input type="text"/>

* Pro Se respondents or parties who are not registered user **must** be provided with a copy of the printed documents by the **filer**.

[Return to Case List](#) [Previous](#) [Continue](#)

Fees

Unless the filer has exempt status, a Judiciary charge account is required for applicable filing fees.

- To add the security deposit, check the box for Pay Security Deposit. This will add the additional \$300.00 security deposit fee.
- Select the Judiciary Account Charge System radio button. Your JACS account number will be entered later, prior to submission. Click Continue.


GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEE / PAYMENTS	
Fees					
Fee Type	Fee Amount	Fee Status	Fee Paid	Payment Date	Amount Due
FILING FEE	\$250.00	FEE PENDING	\$0.00		\$250.00
SECURITY DEPOSIT	\$300.00	FEE PENDING	\$0.00		\$300.00
	\$550.00		\$0.00		\$550.00

☒ Pay Security Deposit **a.**
Security Deposit Required for Civil Appeals Only within 30 days, see [R.2:5-2](#)
Security deposits for costs are returned to the filer by check within 6 months of the decision disposing of the case, unless costs are assessed.

Select Payment Method.

☒ **JUDICIARY ACCOUNT CHARGE SYSTEM** **b.**
You must have an active JACS account to use this payment method. If you do not have an account, click [here](#) or contact the appropriate person in your firm authorized to establish a JACS account.
ALL fees are not refundable without a court order directing the return of the fee. In this circumstance, if ordered, a check will be issued by the Treasurer of the State of New Jersey.

If you wish to file a **MOTION FOR LEAVE TO PROCEED AS AN INDIGENT**, [click here](#) to be returned to the Case Related Questions page to make that selection.

[Return to Case List](#) [Previous](#) [Continue](#) 

Your filing is not considered submitted until payment is successfully processed on a later page.

Case Summary Page

Use the [CLICK HERE](#) link to view and/or print all the documents. To view individual document, use the view icon on the far right.

MAKE SURE THE DOCUMENTS ARE CORRECT BEFORE SUBMISSION. ALL DOCUMENTS SUBMITTED ARE A PART OF THE RECORD. DEFICIENT DOCUMENTS CANNOT BE REMOVED UNLESS THEY WOULD CAUSE IRREPARABLE HARM. ANY CORRECTIONS WOULD REQUIRE THE FILING OF AN AMENDED DOCUMENT. TO MAKE ANY NECESSARY CORRECTIONS, REFER TO THE NEXT SECTION FOR RETURNING TO A PRIOR PAGE.

Submit

Filer Name, Bar ID #, Date Filed and Email address are prefilled on this screen.

- Read each certification and check the boxes.
- Enter the Submission password and click Submit.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY/ SUBMIT
-----------------	-----------	----------------	-----------	-----------------	------------------------

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

a.

☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.

☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))

☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.

☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER

DANA R ANTON

BAR ID #

020392001

DATE FILED

02/18/2016

EMAIL ADDRESS

kirti.tank@judiciary.state.nj.us

b.

PLEASE ENTER YOUR **SUBMISSION PASSWORD**

.....

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

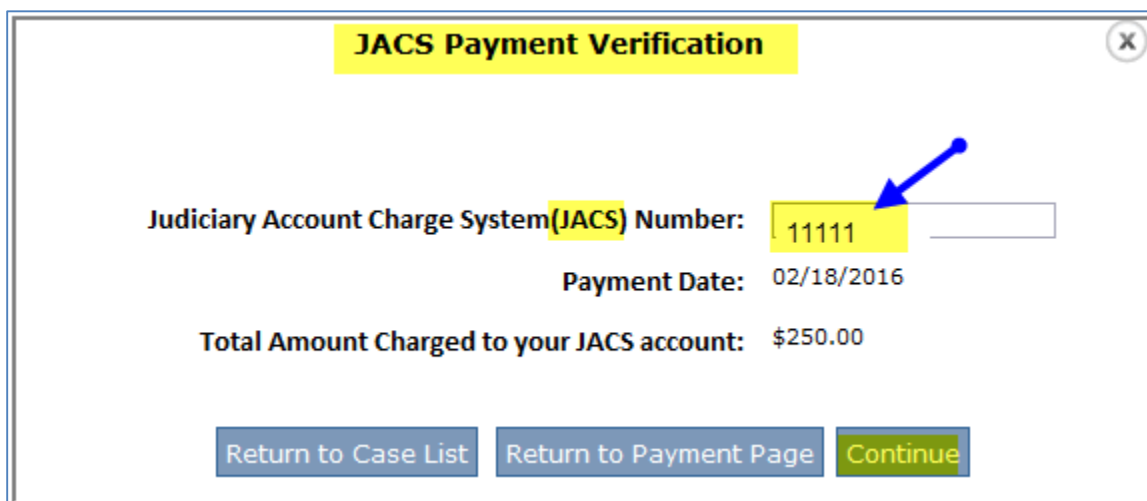
Return to Case List

Submit

JACS Payment Screens

Unless the filer has exempt status, they have to pay the fees at the time of filing. The filing is not considered submitted until payment is successfully processed here, on the JACS Payment screen.

Enter your JACS account number and click Continue.



JACS Payment Verification

Judiciary Account Charge System(JACS) Number: 11111

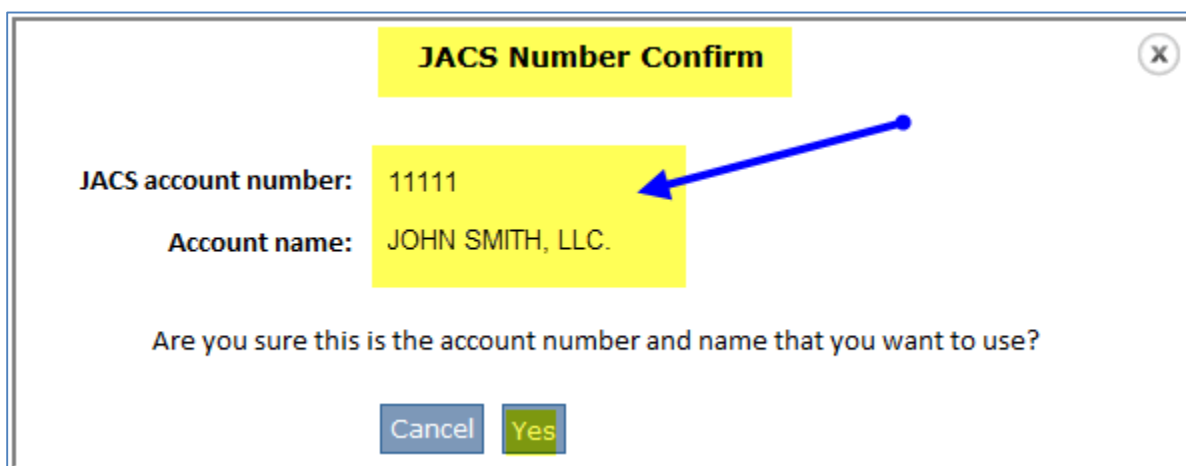
Payment Date: 02/18/2016

Total Amount Charged to your JACS account: \$250.00

[Return to Case List](#) [Return to Payment Page](#) [Continue](#)

A blue arrow points to the JACS Number input field.

System will confirm the JACS account number and the Account Name.
Click Yes if correct.



JACS Number Confirm

JACS account number: 11111

Account name: JOHN SMITH, LLC.

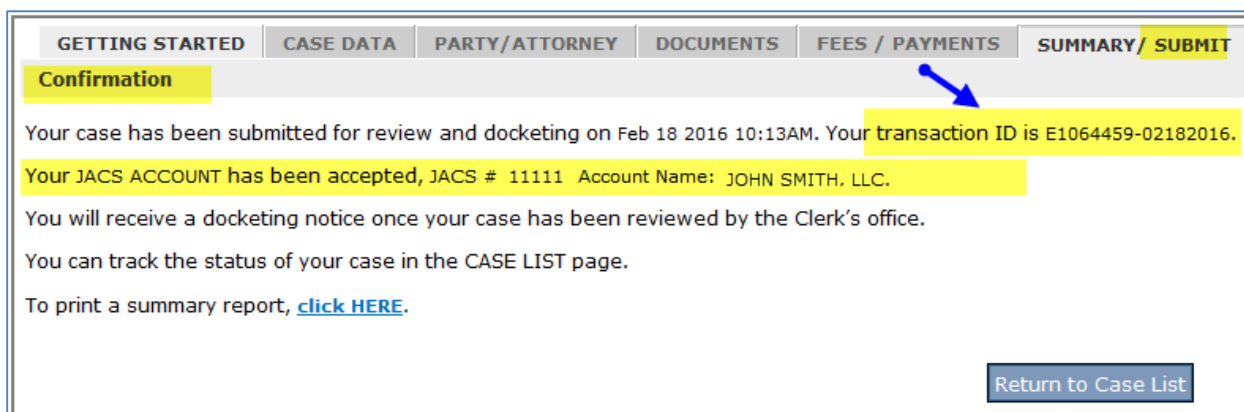
Are you sure this is the account number and name that you want to use?

[Cancel](#) [Yes](#)

A blue arrow points to the JACS account number field.

Confirmation

If the filer used a JACS account for filing fees, clicking Yes will submit your filing and create a Transaction ID. If the filer is exempt, after clicking Submit on the Submit page, you receive a Transaction ID number.



GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / **SUBMIT**

Confirmation

Your case has been submitted for review and docketing on Feb 18 2016 10:13AM. Your transaction ID is E1064459-02182016.

Your JACS ACCOUNT has been accepted, JACS # 11111 Account Name: JOHN SMITH, LLC.

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

To print a summary report, [click HERE](#).

[Return to Case List](#)

A blue arrow points to the transaction ID.


Email

Following any case activity, an email notification with a brief description is sent to all valid email addresses in the case. To view specifics, you will need to log in to eCourts Appellate (NJ eDATA).

Examples:

1. eDATA-Submission: A case or document submitted by the filer.
2. eDATA-Communication: Communication from either a filer or the court.
3. eDATA-Notification: A document from the court.

Updating a Draft Filing

A draft filing is any case or document that has not been submitted to the court. To complete a case or document in draft status, click the edit  button under Operation and then the Edit Draft button in the Edit Draft popup.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003991-14	RICK V MIRIAM	CIVIL	L-6765814-14	OPEN	
A-004117-14	CERCI LANNISTER V. SANSA STARK	CIVIL	L-009999-14	OPEN	
A-003990-14	LOKI OF ASGARD V. THOR OF ASGARD	CIVIL	L-12345-14	OPEN	
AM-000490-14	PENNY PLATE PLAINTIFF V. MARATHON DEFENDANT	CIVIL	L-1742-13	OPEN	
	ABC V DEF	CIVIL	56787	OPEN	

FILING TYPE	DATE SUBMITTED	FILING PARTY - FILING ATTORNEY	FILING ID	POSTED DATE	FILING STATUS	OPERATION
NOTICE OF APPEAL		ABC - MARY SMITH HANLEY	1038545	06/05/2015	DRAFT	
		STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-12345	OPEN	
		DENISE Y. MARIN PLAINTIFF V. LAWRENCE W. LINDSAY DEFENDANT	CIVIL	L-001234-10	OPEN	
A-003981-14		MICKEY MOUSE V DONALD DUCK	CIVIL	L-1-13	OPEN	
		STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-999-14	OPEN	
		JOE MASON PLAINTIFF V. GREEN ACRES CORP DEFENDANT	CIVIL	123456-1	OPEN	

Records/Page 62 Records -- 1 - 10 Displayed

Edit Draft





























You have previously initiated a new filing (Document or Case) that is in draft status.

Click on "Edit Draft" button to continue and submit this draft or click on "Delete Draft" button to delete it.

FILING TYPE	FILING PARTY - FILING ATTORNEY	FILING ID	DATE SUBMITTED	FILING STATUS
AMENDED MOTION FOR LEAVE TO APPEAL	BING I - LOUISE M ROBICHAUD	1076809	06/23/2016	DRAFT

Viewing documents in a Case

From “My Case List” page, click on  sign or click on the docket number link to view filings in a case that has been accepted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION	
 A-003926-14	STATE OF NEW JERSEY V. [REDACTED]	CRIMINAL	11-01-[REDACTED]	OPEN	 	
FILING TYPE	DATE SUBMITTED	FILING PARTY - FILING ATTORNEY	FILING ID	POSTED DATE	FILING STATUS	OPERATION
AMENDED NOTICE OF APPEAL	05/11/2015	HELEN C GODBY	1038252	05/11/2015	ACCEPTED	  
NOTICE OF APPEAL	05/06/2015	HELEN C GODBY	1038090	05/05/2015	ACCEPTED	  
	STATE OF NEW JERSEY V. SH [REDACTED]	CRIMINAL	13-05-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. MA [REDACTED]	CRIMINAL	06-08-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. NA [REDACTED]	CRIMINAL	08-02-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. EU [REDACTED]	CRIMINAL	09-02-[REDACTED]	OPEN		
 A-003587-14	STATE OF NEW JERSEY V. LA [REDACTED]	CRIMINAL	02-11-[REDACTED]	OPEN	 	
	STATE OF NEW JERSEY V. LA [REDACTED]	CRIMINAL	13-10-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. WA [REDACTED]	CRIMINAL	04-02-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. MA [REDACTED]	CRIMINAL	05-10-[REDACTED]	OPEN		
	STATE OF NEW JERSEY V. KC [REDACTED]	CRIMINAL	13-06-[REDACTED]	OPEN		

11

2

3

4

5

6

7

8

9

10

Next

Last

10

Records/Page

1490 Records – 1 - 10 Displayed

Click on the docket number to see full docket information. Click on the document link to view actual documents.

Docket Information for A-003926-14 Case Team: TEAM 01 File Manager: ED B COSTANTINI(609-984-4735)					
DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS/ACTIONS	TRANSACTION ID
5/15/2015 4:11:01 PM	05/15/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	eDATA Communication	dd	N/A
5/11/2015 11:31:34 AM	05/11/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Amend appeal.	AMENDED NOTICE OF APPEAL, TO FILE AMENDED NOA AWT, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038252-05112015
5/11/2015 11:30:50 AM	05/06/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Case initiation.	NOTICE OF APPEAL, CASE INFORMATION STATEMENT, TRIAL COURT ORDER, TRANSCRIPTS REQUEST FORM, MOTION TO FILE AS WITHIN TIME, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038090-05062015
5/11/2015 11:30:50 AM	05/06/2015	Court	Court accepts submission.	Case docketed.	N/A

Amending an Appeal

If you receive notification that your appeal is deficient due to an error in the case data or details, you will need to amend the Notice of Appeal.

Log in to eCourts Appellate (NJ eDATA)

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

File NEW Case
My Case List

Motion Entry and text box comments
Entered Date: 1/23/2015


PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Select Case to Edit

Click edit button  by the case for which you want to add the Amended NOA.







My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show **ALL** cases, Filter By For **Find**

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	 
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN	 
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN	 

Select the Filing Type

Click on the radio button for **I am filing an AMENDED NOTICE OF APPEAL**.
Click Edit Selected.

Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000786-14	I/M/O C YOUNG RON	NOTICE OF APPEAL	10/28/2014	HELEN C GODBY	00-11-	CRIMINAL	1022223	ACCEPTED

☒ **I am filing an AMENDED NOTICE OF APPEAL.**
The system will generate an Amended Notice of Appeal once information is changed.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.

☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

Edit Selected **Cancel**

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am filing an Amended Notice of Appeal** and click Edit Selected.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

➔ Below are all the parties that you represent in this case. Select one.

☒ **JOHN DOE**

☐ JANE DOE

☐ I want to file the Substitution for another party that I am not the attorney of record.

➔ The action below are only associated to the selected party.

☒ **I am filing an AMENDED NOTICE OF APPEAL.**
The system will generate an Amended Notice of Appeal once information is changed.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

☐ I am editing the **FIRM ADDRESS** associated with this case.

Edit Selected **Cancel**

Explain Reason for Amended Appeal

GETTING STARTED

Case Related Questions

This case is from ☐ A JUDGMENT ☒ AN ORDER in a ☐ STATE AGENCY
☒ TRIAL COURT
☐ TAX COURT

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

500 characters left

***EXPLAIN BRIEFLY THE REASON FOR AMENDING THE NOTICE OF APPEAL.**

Amending case details to reflect correct date of appeal.

444 characters left

Return to Case List

Previous

Continue

Editing Case Data

Edit any information on this screen if applicable.

GETTING STARTED

CASE DATA

Case Details - TRIAL COURT

Fields marked with * are REQUIRED.

TRIAL COURT DOCKET# 12-13-1234-
I

EDIT DOCKET NUMBER

***DATE OF FINAL ORDER/JUDGMENT** 03/02/2015 x ←

***CASE CAPTION** (Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.) STATE OF NJ
V.
FILING TIME EXEMPTION
7962 characters left

For Case Caption samples, [click HERE.](#)

☐ **SENTENCE ONLY.** Check this box if the issue(s) on this appeal focus **only** on the sentence imposed? See [R. 2:9-1](#)

☐ This is a **SEALED** case based upon court rule, statute, case law or court order.

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.


***CASE TYPE** CRIMINAL

***CASE CATEGORY** INDICTMENT

***TRIAL COURT COUNTY** ATLANTIC

***TRIAL COURT JUDGE** ARTHUR BERGMAN
Type a portion of the first or last name to get a partial list of judges. For a full list click on the arrow.

Editing Party Information

If the case caption has been edited on the Case Details page, it may be necessary to edit your party name. Use the edit button  by your party to make any necessary changes. Click Continue.

GETTING STARTEDCASE DATAPARTY/ATTORNEY

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

To ADD party contact and attorney information



1. Click Add Appellant (The case filer)

2. Click Add Respondent (Other parties of which there may be one or more)

3. For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.

To MODIFY party/attorney information or ADD NEW ATTORNEY, click on the EDIT button next to the party on the list below.

Below are All the parties involved in this case.

PARTY NAME	Trial Court/Agency Party Role	Trial Court/Agency Participation	PARTY DESIGNATION	CONTACT INFORMATION	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF	Participated below	RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - TERESA BLAIR (ATTORNEY OF RECORD)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500 anita.toldo@judiciary.state.nj.us karen.carroll@judiciary.state.nj.us kirti.tank@judiciary.state.nj.us DCJ-EFILE@NJDCJ.ORG	
JOHN GRANT	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY (ATTORNEY OF RECORD)	31 CLINTON ST NEWARK, NJ 08534 973-877-1200 anita.toldo@judiciary.state.nj.us karen.carroll@judiciary.state.nj.us kirti.tank@judiciary.state.nj.us	

Amended Case Information Statement

Any changes made to the case details and/or party names require an amended CIS. To file an amended CIS, on the Documents page, click the Add Document button.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

LIST OF DOCUMENTS

Return to Case ListPrevious


Add DocumentContinue


Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

To ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

- Category - select Appellate Documents.
- Document Type – select Case Information Statement.
- Check the Amended Box.
- Explain the reason and click Continue.

DOCUMENT INFORMATION

*CATEGORY

a. APPELLATE DOCUMENTS

Category Description

*DOCUMENT TYPE

b. CASE INFORMATION STATEMENT

c. ☒ AMENDED DOCUMENT.

Explain Reason: d.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY

TYREE J. ROBINSON

Back to Document List

Continue

Editing Details within the Case Information Statement

For any change in case data, details in the CIS document may change. Change the details if necessary here.

LAWRENCE HOLDINGS

GETTING STARTED

CASE DATA

PARTY/ATTORNEY

DOCUMENTS

Case Information Statement - CIVIL APPEAL (1/6)

* GIVE DATE AND SUMMARY OF JUDGMENT, ORDER, OR DECISION BEING APPEALED AND ATTACH A COPY:

Order dated 7/11/2013 by Judge Marbrey.

39 characters entered (Minimum: 25 / No Max)

Save

Continue

Edit each page of the CIS if necessary. For changes in the Party name you may not need to edit the text of the CIS but you will need to amend it so that the party information is correct. You will need to continue through every page of the CIS regardless if changes are made.

Submit Documents

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY/ SUBMIT
-----------------	-----------	----------------	-----------	-----------------	------------------------

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER ALYSSA A AIELLO **BAR ID #** 054081991 **DATE FILED** 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)


Filing a Motion on Pending Case

Log in to eCourts Appellate (NJ eDATA)


Click on My Case List button.


Welcome To eDATA	
NJ Appellate eDATA NJ eDATA(Electronic Docketing of Appeals and Tracking Application) <small>is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.</small>	
MESSAGES FROM THE CLERK'S OFFICE Motion Entry and text box comments PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.	Entered Date: 1/23/2015 <div> File NEW Case My Case List </div>
First Previous 1 2 3 4 5 6 7 8 9 10 Next Last	

Select Case to Edit

Click on Edit button  by the case for which you want to add the motion.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-1	OPEN	 <input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-1	OPEN	 <input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-1	OPEN	<input type="checkbox"/>

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click Edit Selected.

Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TOI CO	NOTICE OF APPEAL	11/05/2014	TC LA	11-1	-I CF	1	ACCEPTED

☐ I am filing a **CROSS NOTICE OF APPEAL**.

☒ I am adding **DOCUMENTS**.
 Documents are either system generated or uploaded from the list of documents screen.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.

☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click Edit Selected.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

Below are all the parties that you represent in this case. Select one.

☒ **JOHN DOE**

☐ JANE DOE

☐ I want to file the Substitution for another party that I am not the attorney of record.

The action below are only associated to the selected party.

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☒ I am adding **DOCUMENTS**.
 Documents are either system generated or uploaded from the list of documents screen.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

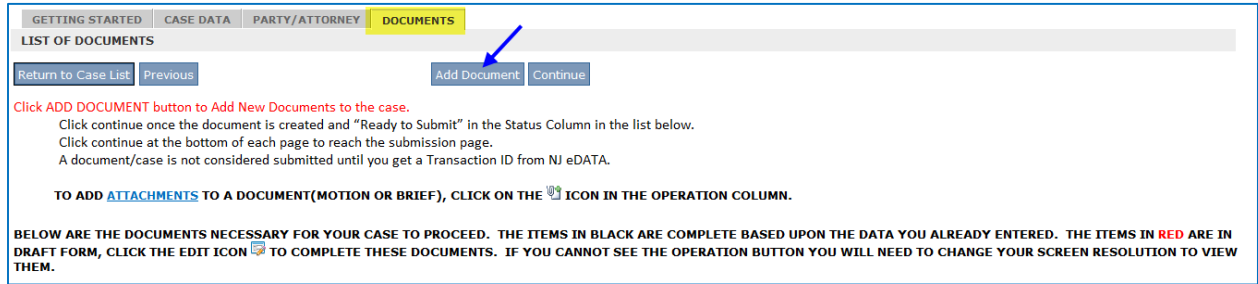
☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

☐ I am editing the **FIRM ADDRESS** associated with this case.

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your motion.





GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

LIST OF DOCUMENTS

[Return to Case List](#) [Previous](#) [Add Document](#) [Continue](#)

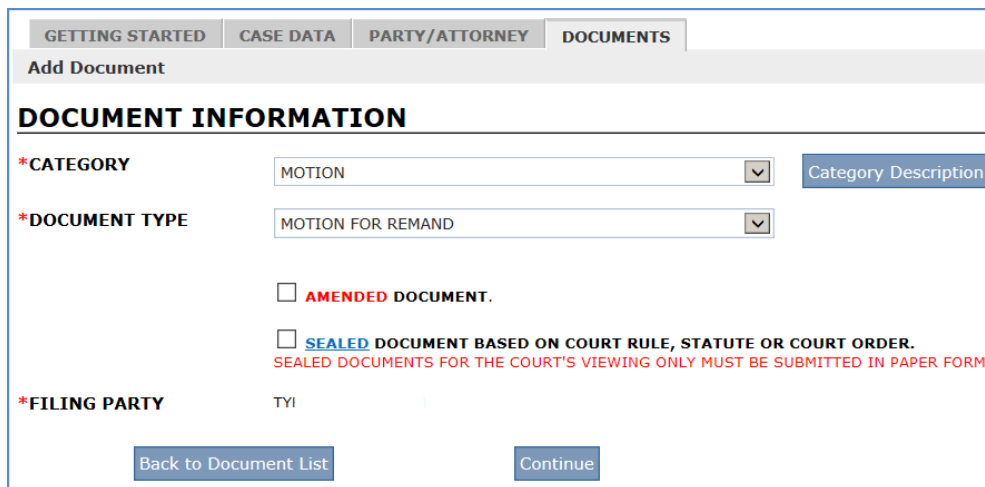
Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Motion.
- DOCUMENT TYPE – select the applicable motion type from the dropdown list (see figure 2).
- Click Continue.



GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

Add Document

DOCUMENT INFORMATION

*CATEGORY MOTION [Category Description](#)

*DOCUMENT TYPE MOTION FOR REMAND

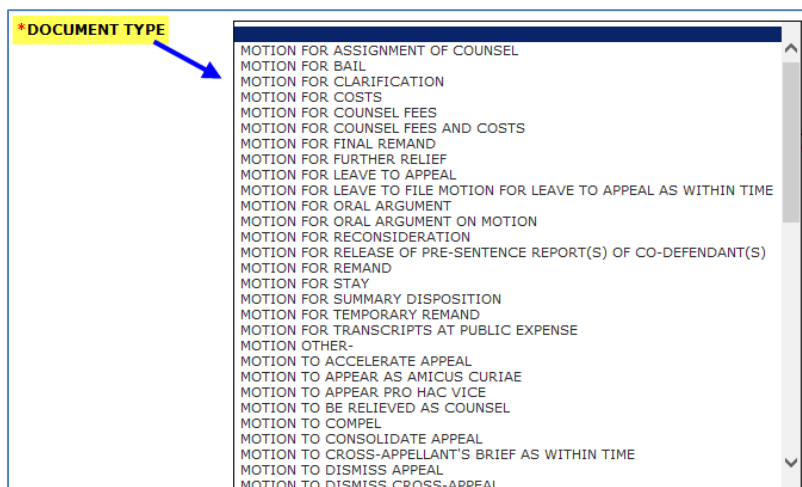
☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TYI

[Back to Document List](#) [Continue](#)

Figure 2: Motion Document Type



*DOCUMENT TYPE

MOTION FOR ASSIGNMENT OF COUNSEL
MOTION FOR BAIL
MOTION FOR CLARIFICATION
MOTION FOR COSTS
MOTION FOR COUNSEL FEES
MOTION FOR COUNSEL FEES AND COSTS
MOTION FOR FINAL REMAND
MOTION FOR FURTHER RELIEF
MOTION FOR LEAVE TO APPEAL
MOTION FOR LEAVE TO FILE MOTION FOR LEAVE TO APPEAL AS WITHIN TIME
MOTION FOR ORAL ARGUMENT
MOTION FOR ORAL ARGUMENT ON MOTION
MOTION FOR RECONSIDERATION
MOTION FOR RELEASE OF PRE-SENTENCE REPORT(S) OF CO-DEFENDANT(S)
MOTION FOR REMAND
MOTION FOR STAY
MOTION FOR SUMMARY DISPOSITION
MOTION FOR TEMPORARY REMAND
MOTION FOR TRANSCRIPTS AT PUBLIC EXPENSE
MOTION OTHER-
MOTION TO ACCELERATE APPEAL
MOTION TO APPEAR AS AMICUS CURIAE
MOTION TO APPEAR PRO HAC VICE
MOTION TO BE RELIEVED AS COUNSEL
MOTION TO COMPEL
MOTION TO CONSOLIDATE APPEAL
MOTION TO CROSS-APPELLANT'S BRIEF AS WITHIN TIME
MOTION TO DISMISS APPEAL
MOTION TO DISMISS CROSS-APPEAL

Motion Text

- c. Add additional wording only if relief is not found in the motion drop down list.
For example, a motion "other" or a due date for an extension. **Be Brief.**
- d. Click Add Other Reliefs to combine more than one motion.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

SYSTEM GENERATED DOCUMENT

You are filing a motion, to complete the motion information (**MOTION TO EXTEND TIME**) add text below or to add additional relief click the button on the bottom of the page.

This box is only for relief not found in the motion drop down list. For example, a motion "Other" which requires additional text, or a due date for an extension. Your certification explains the motion, space is limited to 150 characters.

MOTION TO EXTEND TIME

a. July 1, 2016

138 characters left

b. To add additional motion relief click button **Add Other Reliefs** To combine more than one motion, click on Add Other Reliefs


Back to Document List Continue











Upload Supporting Document

The motion requires supporting documentation, click the Edit button  to upload.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	 
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	 
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	 
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	 
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	 

Click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Supporting Document

DOCUMENT INFORMATION

DOCUMENT NAME: MOTION FOR REMAND

CATEGORY: MOTION CROSS MOTION

DOCUMENT TYPE: MOTION FOR REMAND

☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

FILING PARTY: TY

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)

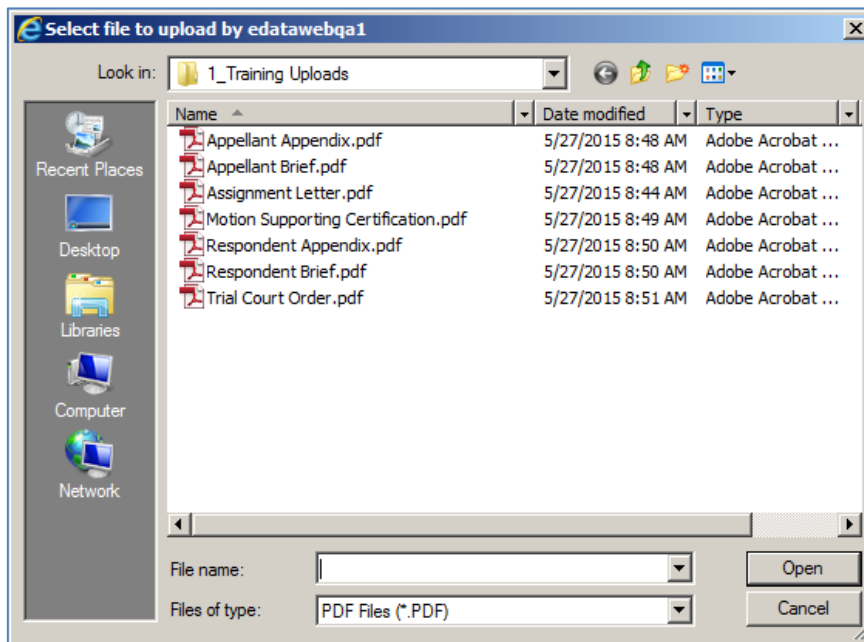
*ATTACHMENT DOCUMENT TYPE: I am submitting a SUPPORTING brief/certification to the DOCUMENT above
MOTION- SUPPORTING DOCUMENT

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.



Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel.

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

***ATTACHMENT DOCUMENT TYPE** I am submitting a **SUPPORTING** brief/certification to the DOCUMENT above

MOTION- SUPPORTING DOCUMENT

Motion Supporting Certification.pdf
Complete.

←

Upload Documents

Cancel Uploads

Return to List of Documents to add additional documents or click Continue if done. Items that are complete and ready for submission indicate the same in the status column.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	NOTICE OF APPEAL	SYSTEM GENERATED	11/03/2014	APPROVED	
CASE INFORMATION STATEMENT	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CASE INFO STATEMENT	SYSTEM GENERATED	11/03/2014	APPROVED	
PROOF OF SERVICE	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	PROOF OF SERVICE	SYSTEM GENERATED	11/05/2014	APPROVED	
TONY ADDED DOC FOR FEE TEST	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TO PROCEED AS AN INDIGENT	SYSTEM GENERATED	11/05/2014	APPROVED	
CERT FOR MLPI	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CERT FOR MLPI	SYSTEM GENERATED	11/05/2014	APPROVED	
TRIAL COURT ORDER	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TRIAL COURT ORDER	UPLOAD	11/03/2014	APPROVED	
MOTION TO DISMISS	DEFENDANT	SEEGER WEISS LLP - SCOTT ALAN GEORGE	TO DISMISS APPEAL	SYSTEM GENERATED	11/07/2014	READY TO SUBMIT	
MOTION SUPPORTING DOCUMENT	DEFENDANT	SEEGER WEISS LLP - SCOTT ALAN GEORGE	MOTION SUPPORTING DOCUMENT	UPLOAD	11/07/2014	READY TO SUBMIT	

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

Transcripts


Filing Transcripts

Transcripts that are ordered with the notice of appeal through a transcript request form are submitted to the court by the court reporter, or transcription agency through a CD. Transcripts are then uploaded to the Appellate case management system by the Clerk's office and synched to eCourts Appellate (NJ eDATA). You will receive a paper copy of the transcript from the court reporter or agency. Please do not submit the three additional transcript copies until you receive your scheduling order. Your adversary will have access to the transcripts through eCourts Appellate (NJ eDATA).

If transcripts are in your possession and you do not have a CD, please call the court reporter who prepared your transcript and request a copy on CD. Send the CD to your Appellate division case manager. If no CD is available, scan and upload the transcript to the case.

Ordering Transcripts After Appeal is Submitted

Select Case to Edit

Click on Edit button  by the case for which you want to order transcripts.

My Case List

Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN	

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click Edit Selected.

Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TONY TEST V FEE FOR COUNTY PROSECUTORE	NOTICE OF APPEAL	11/05/2014	TONY PLAINTIFF - LAUREN S KIRK	11-03-2014-I	CRIMINAL	1022234	ACCEPTED

☐ I am filing a **CROSS NOTICE OF APPEAL**.
☒ I am adding **DOCUMENTS**.
Documents are either system generated or uploaded from the list of documents screen.
☐ I am adding **SUBSTITUTION OF ATTORNEY**.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.
☐ I am filing **EMERGENT APPLICATION** to the case.
☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click Edit Selected.

Edit Case

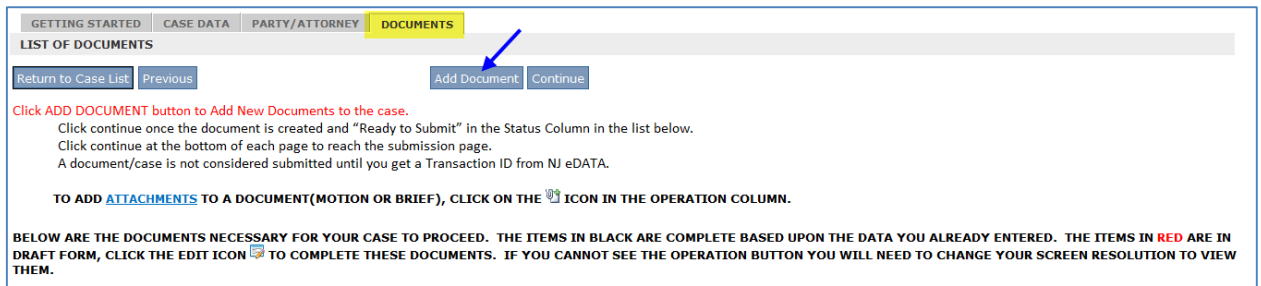
APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

Below are all the parties that you represent in this case. Select one.
☒ **JOHN DOE**
☐ JANE DOE
☐ I want to file the Substitution for another party that I am not the attorney of record.

The action below are only associated to the selected party.
☐ I am filing an **AMENDED NOTICE OF APPEAL**.
☒ **I am adding DOCUMENTS**.
Documents are either system generated or uploaded from the list of documents screen.
☐ I am adding **SUBSTITUTION OF ATTORNEY**.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
☐ I am making **SECURITY DEPOSIT PAYMENT**.
☐ I am filing **EMERGENT APPLICATION** to the case.
☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.
☐ I am editing the **FIRM ADDRESS** associated with this case.

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your transcript order form.





GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

LIST OF DOCUMENTS

Return to Case List Previous **Add Document** Continue

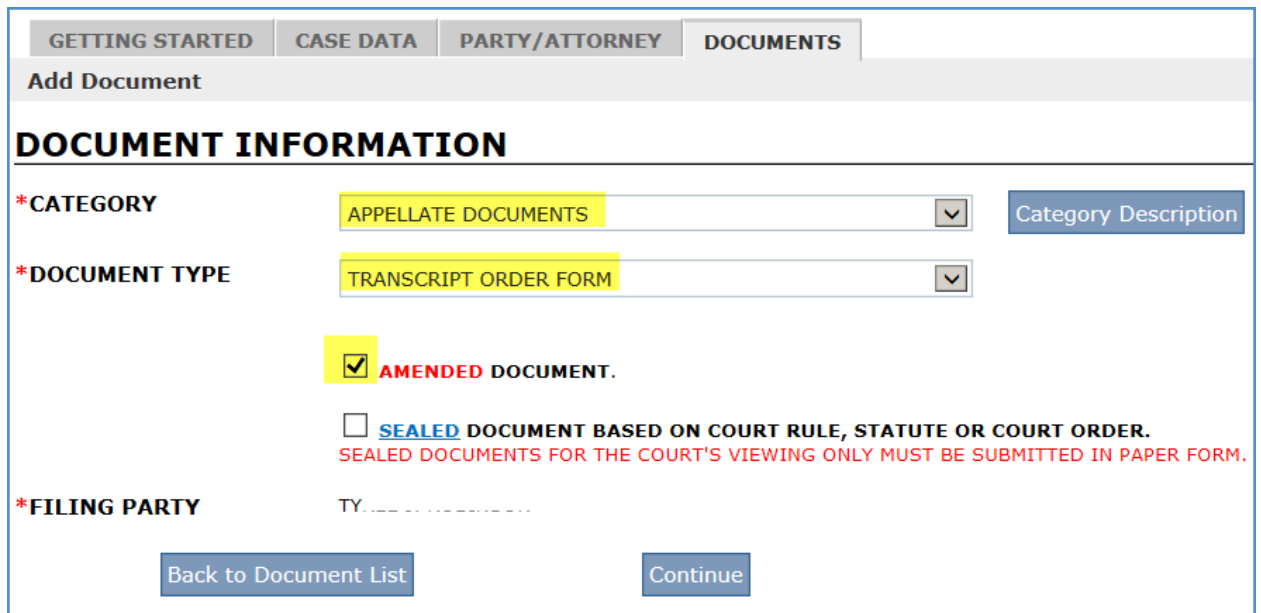
Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Appellate Documents.
- DOCUMENT TYPE – select Transcript Order Form.
- IF filing an Amended Transcript Order Form, check the Amended box and complete reason for amending.
- Click Continue.



GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

Add Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS Category Description

*DOCUMENT TYPE TRANSCRIPT ORDER FORM

☒ **AMENDED DOCUMENT.**

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TY.....

Back to Document List Continue

Transcript Request Form Verification

Fill in the appropriate information on the Transcript Request Form Verification page. If you need to amend the county, do so using the county drop down.

Click on Add Hearing Dates button and fill out Date of Proceeding, Type of Proceeding and check the box for Transcript to be ordered. Click Save.

GETTING STARTED CASE DATA

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

Transcripts are not required on Motion for Leave to Appeal.
If you have not ordered them, continue below by checking the exempt box.

☐ I am exempt from ordering the transcript because there is no verbatim record, or in a cross-appeal, the appellant previously ordered the transcript, or in a Motion for Leave to Appeal, the transcripts are not being ordered at this time.

☒ I am ordering transcripts (unless in my possession) and all dates will be added below.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request: Standard is 30 days

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
No record found.						

To Add New Hearing Dates, click on [Add Hearing Dates](#). You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.





TRANSCRIPT OFFICE: MIDDLESEX

Add New Hearing Date

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT
<input type="text"/>	<input type="text"/>	ARTHUR J. MARCHAND	<input type="checkbox"/>	<input type="text"/>

The transcript request form now shows ready to submit on the List of Documents page, click Continue through to the submission page.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPT REQUEST- AMENDED	R/ EI	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	05/21/2015	READY TO SUBMIT	 
PROOF OF SERVICE	R/ EI	MARY SMITH HANLEY - MARY SMITH HANLEY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	05/15/2015	APPROVED	

Filing Briefs

Log in to eCourts Appellate (NJ eDATA)

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
 is an interactive, internet-based program to assist Attorneys and self-represented litigants
 complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE


Motion Entry and text box comments Entered Date: 1/23/2015

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.

File NEW Case My Case List


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Select Case to Edit

Click on Edit button  by the case for which you want to add the motion.



My Case List

Below are your Cases with the most recent filings shown first. Ⓢ This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-1	OPEN	 <input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-1	OPEN	 <input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-1	OPEN	<input type="checkbox"/>

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click Edit Selected.

Edit Case X

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TOI CO	NOTICE OF APPEAL	11/05/2014	TC LA	11-1	-I	CF	ACCEPTED

☐ I am filing a **CROSS NOTICE OF APPEAL**.
☒ I am adding **DOCUMENTS**. Documents are either system generated or uploaded from the list of documents screen.
☐ I am adding **SUBSTITUTION OF ATTORNEY**.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.
☐ I am filing **EMERGENT APPLICATION** to the case.
☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

Edit Selected
Cancel

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click Edit Selected.

Edit Case X

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

➔ Below are all the parties that you represent in this case. Select one.

☒ JOHN DOE

☐ JANE DOE

☐ I want to file the Substitution for another party that I am not the attorney of record.

➔ The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☒ I am adding DOCUMENTS.

Documents are either system generated or uploaded from the list of documents screen.

☐ I am adding SUBSTITUTION OF ATTORNEY.

☐ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.

☐ I am making SECURITY DEPOSIT PAYMENT.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☐ I am editing the FIRM ADDRESS associated with this case.

Edit Selected Cancel

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your motion.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

LIST OF DOCUMENTS


Return to Case List
Previous
Add Document
Continue


Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Brief and Appendix.
 - DOCUMENT TYPE – select the Appellants Brief or Respondents Brief, which ever applies. If combined, select Brief and Appendix
- It is suggested that you file your brief and appendix as separate documents. That way if there is a typo in a brief you won't have to rescan the appendix if they were previously combined.
- Click Upload Documents.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Add Document

DOCUMENT INFORMATION

*CATEGORY

BRIEF AND APPENDIX

Category Description

*DOCUMENT TYPE

APPELLANTS BRIEF

☐
SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY

TYREE J. ROBINSON

Upload Documents

Cancel Uploads

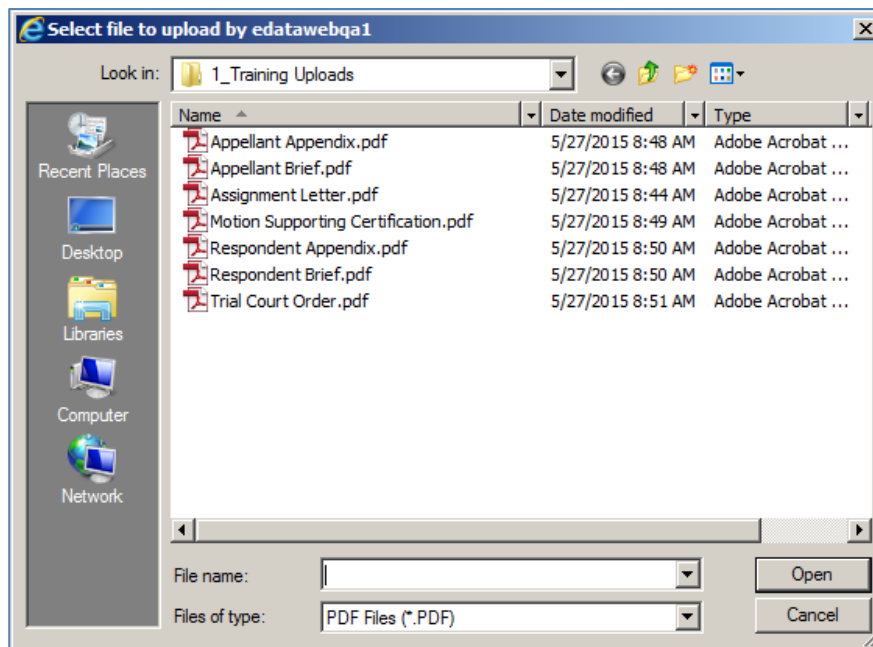
Note: System accepts documents in PDF format only.
 If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)
 To save your attachment once uploaded, click on "Continue" button.

Back to Document List


Continue

Upload Documents

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.




Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel.

Appellant Brief.pdf
Complete. 





Upload Documents **Cancel Uploads**

Note: **System accepts documents in PDF format only.**
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List **Continue** 

Adding Appendices

To add an appendix that is separate from the brief, click the attachment link next to the brief that was just uploaded on the List of Documents.


LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
BRIEF	R/ EI	PUBLIC DEFENDER, APPELLATE - HELEN C. GODBY	BRIEF AND APPENDIX - APPELLANTS BRIEF	UPLOAD	05/21/2015	READY TO SUBMIT	  


Select the attachment type from the drop down and click upload. When uploading an appendix to the case, you are required to add a volume number.

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)

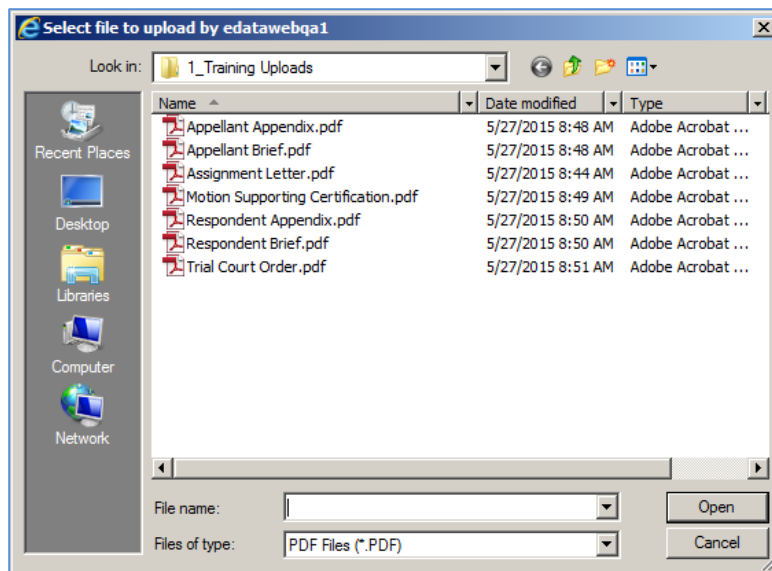
I am submitting a **SUPPORTING** brief/certification to the **DOCUMENT** above

* **ATTACHMENT TYPE** **APPELLANTS APPENDIX** 

* **VOLUME NUMBER** 

Upload Documents **Cancel Uploads**

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.



Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel. Click Save Attachment.

Appellant Brief.pdf
Complete.

Upload Documents







Cancel Uploads

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue

Repeat these steps to add additional appendices. When done, click Back to Document List then click Continue.

DOCUMENT / FILE NAME	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
APPELLANTS APPENDIX (Vol. 001)	APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  
APPELLANTS APPENDIX (Vol. 002)	APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

I am submitting a SUPPORTING brief/certification to the DOCUMENT above

* ATTACHMENT TYPE

Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.

To save your attachment after uploading and add another, click on "Save Attachment" button. After uploading all the documents, click on "Back To Document List" button.

Back to Document List

Save Attachment


Items that are complete and ready for submission indicate the same in the status column. Click Continue through to the Submit page.


GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS










LIST OF DOCUMENTS

[Return to Case List](#) [Previous](#) [Add Document](#) [Continue](#)

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
APPELLANTS APPENDIX (Vol. 002)		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  
APPELLANTS APPENDIX (Vol. 001)		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  
APPELLANTS BRIEF		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS BRIEF	UPLOAD	06/29/2016	READY TO SUBMIT	  

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER ALYSSA A AIELLO BAR ID # 054081991 DATE FILED 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov,pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)


Brief Copies

Once the brief is reviewed, the case manager will either approve the document or advise of a deficiency. Once approved, a filed stamp is applied. This is when you will print out a filed copy to provide the court with three additional sets.


Adding Designated Counsel/Co-Counsel/Consolidated Attorney


Designated Counsel or Co-Counsel are entered by the attorney of record where the original attorney remains in the case but is adding a second or third attorney to the party they represent.

Use this when you want to add another attorney from your firm or an outside firm as co-counsel. This will give that attorney access to the case but the filer will remain the attorney of record.

Click on edit button  of the case you want to enter the designated counsel.




My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.


Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
 A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

1 | 10 | Records/Page | 1 Records -- 1 - 1 Displayed

Select Filing Type

Click on the radio button **I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case. Then click Edit Selected.

Edit Case 

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000159-15	LAWREN	CIVIL	LT-012	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☒ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
For attorney of record to add, remove or edit any attorney information to the case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

If you represent multiple parties, the system will allow you to select only one party name. To add designated or co-counsel you will need to submit a filing for each individual party. Select **I am Adding/Editing Attorneys, Designated or Co-Counsel** and click Edit Selected.

X

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

Below are all the parties that you represent in this case. Select one.

☒ JOHN DOE

☐ JANE DOE

☐ I want to file the Substitution for another party that I am not the attorney of record.

The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☐ I am adding DOCUMENTS.

☐ I am adding SUBSTITUTION OF ATTORNEY.

☒ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.

For attorney of record to add, remove or edit any attorney information to the case.

☐ I am making SECURITY DEPOSIT PAYMENT.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☐ I am editing the FIRM ADDRESS associated with this case.

Edit Party

Scroll down to the attorney information and click the plus sign.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

Attorney name: DANA R. ANTON

Attorney Role (Req.): ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	KIRTI.TANK@JUDICIARY.STATE.NJ.US

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email:

+ -

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Search by entering the attorney name or firm name and clicking the Search button.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name: Last Name:

Double click on the Attorney's name.


Attorney Search

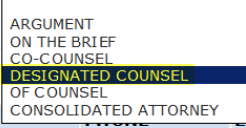
Attorney Name	Firm Name	Good Stand	Firm Status
WILLIAM P WELAJ	WILLIAM WELAJ	01	01

Confirm the attorney information and select the Attorney Role from the dropdown menu. If the attorney is not registered with eCourts Appellate (NJ eDATA) or has not updated their email in their profile, you are required to enter their email address in the case specific email field.

To add a second designated counsel or co-counsel click the + button.
Click Continue when complete.

☐ Search By Attorney Name ☐ Search By Firm Name ☒ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name: 

Attorney name: Attorney Role (Req.): 

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> L0000011	GLOUCESTER COUNTY PROSECUTOR	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	


To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

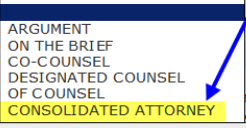
Case Specific Email:

Consolidated Attorney

For attorneys involved in a consolidated case, the consolidated attorney option has been added to the Attorney Role drop down menu.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name: Last Name: 

Attorney name: Attorney Role (Req.): 


FIRM ID	FIRM NAME	ADDRESS	PHONE

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Review the Filing

Review the new attorney information on the List of Party page in this filing.

Below are **All the parties** involved in this case.












PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) GLOUCESTER COUNTY PROSECUTOR - LAURIE P CIMINO (DESIGNATED COUNSEL)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com) PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (lpc@test.com)	

Upload Assignment Letter


An assignment letter or letter regarding co-counsel status is required for attorneys outside your firm. The system will require the supporting documentation be uploaded.

If the added counsel is within your firm, the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

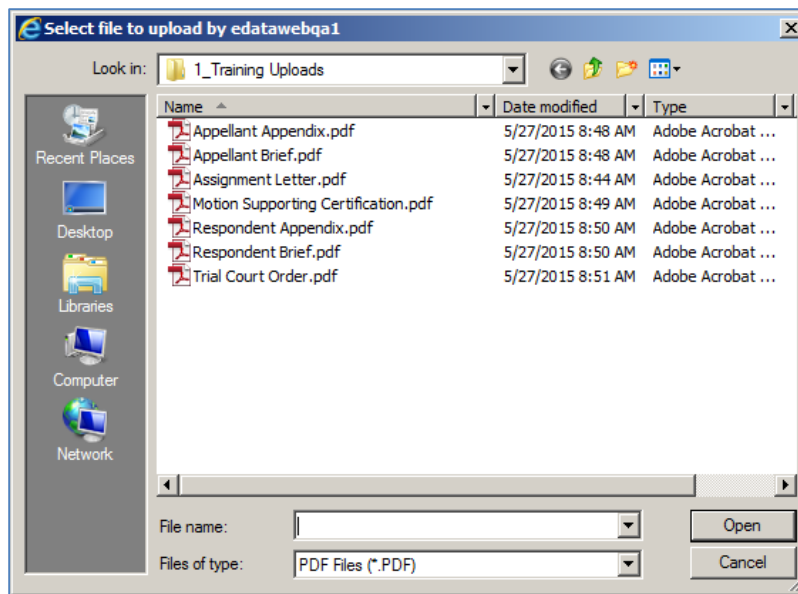
To upload the Assignment Letter click on edit  button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	NOTICE OF APPEAL	SYSTEM GENERATED	03/21/2013	SUBMITTED	
TRANSCRIPTS REQUEST FORM	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	TRANSCRIPT ORDER FORM	SYSTEM GENERATED	03/21/2013	SUBMITTED	
CASE INFORMATION STATEMENT	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	CASE INFO STATEMENT	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	FOR LEAVE TO FILE AS WITHIN TIME	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	MOTION SUPPORTING DOCUMENT	UPLOAD	03/26/2013	SUBMITTED	
PROOF OF SERVICE	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	PROOF OF SERVICE	SYSTEM GENERATED	03/26/2013	SUBMITTED	
TRIAL COURT ORDER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	TRIAL COURT ORDER	UPLOAD	03/21/2013	SUBMITTED	
NOTICE OF ASSIGNMENT LETTER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	NOTICE OF ASSIGNMENT LETTER	UPLOAD	03/26/2013	DRAFT	  

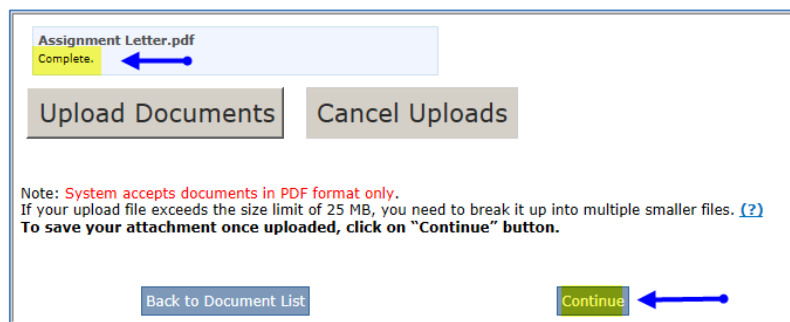
The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS	
Document	
DOCUMENT INFORMATION	
*CATEGORY	APPELLATE DOCUMENTS Category Description
*DOCUMENT TYPE	NOTICE OF ASSIGNMENT LETTER
	<input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.
*FILING PARTY	E
	
Upload Documents Cancel Uploads	
<small>Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.</small>	
Back to Document List Continue	

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.



Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.



You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER AL **BAR ID #** 05- **DATE FILED** 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here to View or Print Case Summary with All Documents](#)

[Return to Case List](#) **Submit**

Substitution of Attorney

A substitution of attorney removes you as the attorney of record. You will no longer get notices and only have access to prior information that you created in eCourts Appellate (NJ eDATA). To remain involved in an appeal, but have another attorney take over as attorney of record; use the designated counsel filing.

A substitution can be filed by either the withdrawing attorney OR the substitution attorney. If the substitution is within the same firm, supporting documentation does not have to be uploaded.

Filed by Withdrawing Attorney

Log in to eCourts Appellate (NJ eDATA)

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE


Motion Entry and text box comments

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


Entered Date: 1/23/2015


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Select Case to Edit

Click on Edit button  by the case for which you want to file the substitution.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

1 10 Records/Page 1 Records -- 1 - 1 Displayed

Select Filing Type

Select the radio button **I am adding SUBSTITUTION OF ATTORNEY**. Click Edit Selected.

X

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000159-15	LAWRENCE HOLDINGS V JOHN SMITH	CIVIL	LT-012345-14	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.
☐ I am adding **DOCUMENTS**.
☒ I am adding **SUBSTITUTION OF ATTORNEY**.
A substitution of attorney is filed from the list of documents screen.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
☐ I am making **SECURITY DEPOSIT PAYMENT**.
☐ I am filing **EMERGENT APPLICATION** to the case.
☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

If you represent multiple parties, the system will allow you to select only one party name. To add designated or co-counsel you will need to submit a filing for each individual party. Select **I am adding Substitution of Attorney** and click Edit Selected.

X

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

→ Below are all the parties that you represent in this case. Select one.
☒ **JOHN DOE**
☐ JANE DOE
☐ I want to file the Substitution for another party that I am not the attorney of record.

→ The action below are only associated to the selected party.
☐ I am filing an **AMENDED NOTICE OF APPEAL**.
☐ I am adding **DOCUMENTS**.
☒ I am adding **SUBSTITUTION OF ATTORNEY**.
A substitution of attorney is filed from the list of documents screen.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
☐ I am making **SECURITY DEPOSIT PAYMENT**.
☐ I am filing **EMERGENT APPLICATION** to the case.
☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.
☐ I am editing the **FIRM ADDRESS** associated with this case.

The upper portion of the party information is not available for edit. Scroll down to the Attorney information.

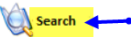
Search by entering the attorney name or firm name and clicking the Search button.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☐ Search By Attorney Name
 ☒ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name 

Attorney name Attorney Role (Req.)


FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<p>To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.</p>				
Case Specific Email <input type="text"/>				

If searching by firm, double click the firm name then double click the attorney name from list of attorneys.

Attorney Search		
Attorney Name	Good Stand	Firm Status
ALAN J CORNBLATT	01	01
THOMAS C KECK	04	01
UNKNOWN		
Back		

Confirm the attorney information and select the Attorney Role from the dropdown menu. If the attorney is not registered with eCourts Appellate (NJ eDATA) or has not updated their email in their profile, you are required to enter their email address in the case specific email field. Click Continue.

☐ Search By Attorney Name
 ☒ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name 

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00004908	ALAN J. CORNBLATT	44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000	732-840-9595	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

To add additional counsel, each filing must be made separately and accepted by the Clerk's office (if outside of the firm) before the next can be entered.

Review the Filing

Review the new attorney information on the List of Party page.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@casteh.com.cn (wpp@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

Upload Substitution of Attorney

An upload of a substitution of attorney or letter assigning/substituting counsel is required if the attorney is outside your firm. The system will require the supporting documentation be uploaded.

If the substitution is to an attorney within your firm, the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

To upload the Assignment Letter click on edit  button.


GETTING STARTED













CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

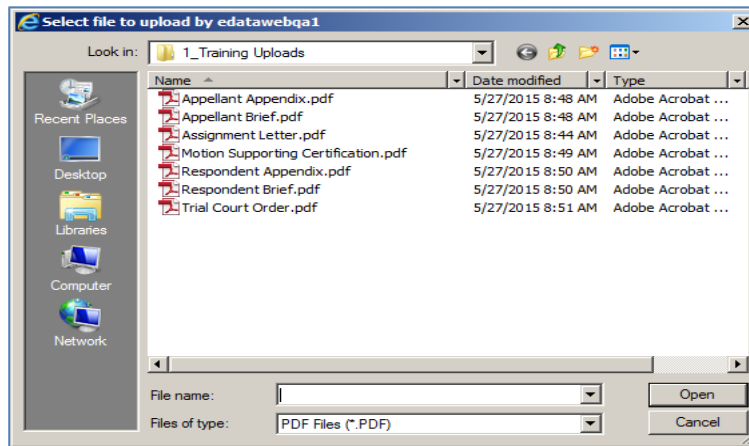
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	 
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	 
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	 
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	 
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	 
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	 

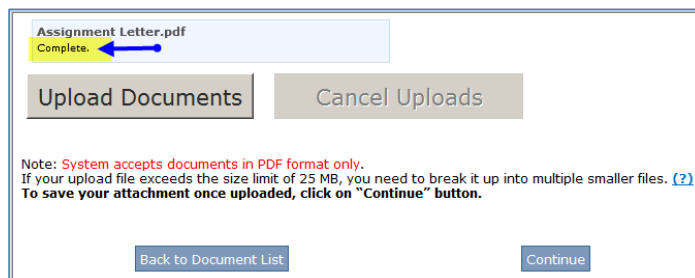
The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Document			
DOCUMENT INFORMATION			
*CATEGORY	APPELLATE DOCUMENTS Category Description		
*DOCUMENT TYPE	SUBSTITUTION OF ATTORNEY		
<input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.			
*FILING PARTY	JAMES E. GRANT, JR		
<input type="button" value="Upload Documents"/> <input type="button" value="Cancel Uploads"/>			
Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.			
<input type="button" value="Back to Document List"/>		<input type="button" value="Continue"/>	

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format



Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.



You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY	SUBMIT
Submit						
<p>This is the final step to complete your filing.</p> <p>If you chose not to submit your case at this time, select CANCEL to return to the HOME PAGE. (All your entities and documents are saved and your case will show a status of DRAFT.)</p> <p>Entries made and documents uploaded for this case are saved for retrieval and updating.</p> <p>You can delete the case as long as it has not been submitted. Once submitted, a letter of withdraw is required.</p> <p>Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with R. 1:38-7(b) excluding SEALED cases or confidential documents submitted separately under seal.<input checked="" type="checkbox"/> I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment (R. 1:4-4(b))<input checked="" type="checkbox"/> I certify that unless exempt, or not required, the filing fee required by N.J.S.A. 22A:2 has been paid.<input checked="" type="checkbox"/> I certify that the email addresses displayed below are current and correct for this case. <p>NAME OF FILER ALYSSA A AIELLO BAR ID # 054081991 DATE FILED 02/12/2016</p> <p>EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov</p> <p>PLEASE ENTER YOUR SUBMISSION PASSWORD <input type="password"/></p> <p>Your filing is not considered submitted until payment is successfully processed on a later page.</p> <p>Click Here to View or Print Case Summary with All Documents</p> <p>Return to Case List Submit</p>						

Filed by Substituting Attorney

Log in to eCourts Appellate (NJ eDATA)

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA

NJ eDATA(Electronic Docketing of Appeals and Tracking Application)

is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE

Motion Entry and text box comments

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.

Entered Date: 1/23/2015

File NEW Case My Case List

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last 2/11

Case Lookup Search

Click on the Case Lookup link from the menu on the left.

Welcome To eDATA

NJ Appellate eDATA

NJ eDATA(Electronic Docketing of Appeals and Tracking Application)

is an interactive, web based application to assist Attorneys, in good standing, to complete and/or upload legal forms for Appellate Court Matters in all case types.

MESSAGES FROM THE CLERK'S OFFICE

Civil Appeals involving the State of NJ

Counsel, when creating a CIVIL appeal where the responding attorney is the State of New Jersey; please make sure that you use Melissa Raksa for the Civil attorney general as all appeals go to her, not trial counsel. Failure to do so will require the filing of an amended Notice of Appeal. Thank you.

Entered Date: 3/15/2016

File NEW Case My Case List

1 2 3 4 5 6 7 8 9 10 Next Last 1/11

Enter the Appellate docket # and click Search.

Case Lookup - Search required

To file a New Case, begin by searching for related cases by using the search criteria below. Start your search by entering the trial court docket #. Only one criterion is required.

CASE SECTION For docket# or APPELLATE case number formats, [click HERE](#)

TRIAL COURT/AGENCY DOCKET#

APPELLATE#

CASE TITLE

PARTY SECTION

PARTY NAME

Return to Case List Return to Welcome Page Reset Fields Search

Check the box for the applicable Appellate docket # then click the radio button for **I am filing a Substitution of Attorney against the selected case above**. Click Continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

SEARCH CRITERIA: APPELLATE #: 3808-15

	COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source
<input checked="" type="checkbox"/>	APPELLATE	A-003808-15	ABC V DEF	CIVIL	L-000613-16	AA 003 - AA 003	06/13/2016	06/13/2016	NJAPP

10 Records/Page 1 Records -- 1 - 1 Displayed

Select the action you want to take:

☐ I am filing a **NEW CASE**. These are RELATED CASES to my appeal.

☐ I am adding **MOVANT PARTY INFORMATION** to the selected case above (choose one).

☒ I am filing a **SUBSTITUTION OF ATTORNEY** against the selected case above (choose one).

☐ I am filing **EMERGENT APPLICATION** to the case (choose one).

☐ None of the cases are related to my appeal - continue filing my case.

[Return to Case List](#)[Cancel](#)[Continue](#)

If you are currently representing other parties in the case and are filing a Substitution for another party that you are not the attorney of record, select the radio button **I want to file the Substitution for another party that I am not the attorney of record**. Click Edit Selected.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

Below are all the parties that you represent in this case. Select one.

☐ JOHN DOE

☐ JANE DOE


☒ I want to file the Substitution for another party that I am not the attorney of record.

[Edit Selected](#)[Cancel](#)

Edit Party

In the List of Parties edit your client by clicking on the edit  button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
ABC COMPANY	DEFENDANT	Participated below	RESPONDENT	LOUISE M. ROBICHAUD - LOUISE M ROBICHAUD (ATTORNEY OF RECORD) (e)	4585 ROUTE 27, POB 166 KINGSTON, NJ 08528 609-924-9699 abc1@abc.com,def@def.com	
JANE DOE	PLAINTIFF	Participated below	APPELLANT	ZAZZALI FAGELLA NOWAK, ET AL - COLIN MATTHEW LYNCH (ATTORNEY OF RECORD) (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102 973-623-1822 test@test.com	
JESSE DOE	PLAINTIFF	Participated below	APPELLANT	PRO SE - JESSE DOE (ATTORNEY OF RECORD)	ANY STREET ANY TOWN, NJ 00000 (TEST2@TEST123.COM)	
JOHN DOE	PLAINTIFF	Participated below	APPELLANT	ZAZZALI FAGELLA NOWAK, ET AL - COLIN MATTHEW LYNCH (ATTORNEY OF RECORD) (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102 973-623-1822 test@test.com	

The upper portion of the party information is not available for edit. Scroll down to the Attorney information. Your name and firm information will prefill. Click Continue.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☒ Search By Attorney Name
 ☐ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name Last Name Search

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00003400	John Doe LLC (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102	555-555-5555	TEST@TEST.COM

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

To add additional counsel, each filing must be made separately and accepted by the Clerk's office (if attorney is with an outside) before the next can be entered.

Review the Filing

Review the new attorney information on the List of Party page.

Below are **All the parties** involved in this case.





PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wipw@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

Upload Substitution of Attorney

An upload of a substitution of attorney or letter assigning/substituting counsel is required if the attorney is outside your firm. The system will require the supporting documentation be uploaded.

If the substitution is to an attorney within your firm, the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

To upload the Assignment Letter click on edit button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	  
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	

The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document

DOCUMENT INFORMATION

***CATEGORY** APPELLATE DOCUMENTS [Category Description](#)

***DOCUMENT TYPE** SUBSTITUTION OF ATTORNEY

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

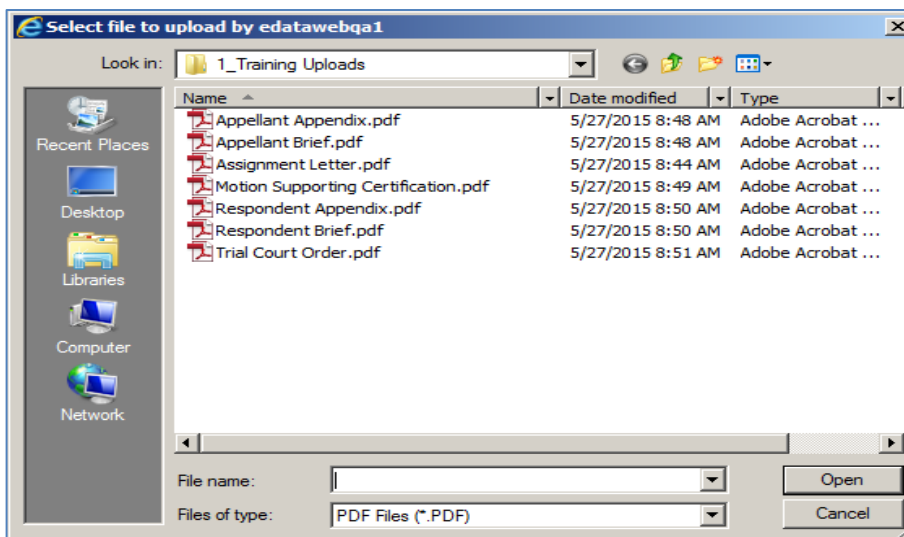
***FILING PARTY** JAMES E. GRANT, JR

Upload Documents **Cancel Uploads**

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format



Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.

This screenshot shows the 'Assignment Letter.pdf' upload status as 'Complete' with a blue arrow pointing left. Below this are two buttons: 'Upload Documents' and 'Cancel Uploads'. A note states: 'Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.' At the bottom are two buttons: 'Back to Document List' and 'Continue'.

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

This screenshot shows the 'SUBMIT' tab in the eCourts Appellate system. The page title is 'Submit'. It contains the following text: 'This is the final step to complete your filing. If you chose not to submit your case at this time, select CANCEL to return to the HOME PAGE. (All your entities and documents are saved and your case will show a status of DRAFT.) Entries made and documents uploaded for this case are saved for retrieval and updating. You can delete the case as long as it has not been submitted. Once submitted, a letter of withdraw is required. Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.' There are four certification checkboxes, all of which are checked: 1. 'I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with R. 1:38-7(b) excluding SEALED cases or confidential documents submitted separately under seal.' 2. 'I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment (R. 1:4-4(b))' 3. 'I certify that unless exempt, or not required, the filing fee required by N.J.S.A. 22A:2 has been paid.' 4. 'I certify that the email addresses displayed below are current and correct for this case.' Below the certifications is a table with the following information: NAME OF FILER: ALYSSA A AIELLO, BAR ID #: 054081991, DATE FILED: 02/12/2016, EMAIL ADDRESS: alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov. Below the table is a password field labeled 'PLEASE ENTER YOUR SUBMISSION PASSWORD' with a masked password '*****'. At the bottom, there is a red warning: 'Your filing is not considered submitted until payment is successfully processed on a later page.' and a link: 'Click Here to View or Print Case Summary with All Documents'. At the very bottom are two buttons: 'Return to Case List' and 'Submit'.

eCourts Appellate (NJ eDATA) Communications

Receiving communications

You will receive an email notification that a communication has been sent by either the Court or your adversary. To review the entire message, you will need to log in to the system.

An eDATA Communication was entered by court on the case below:

Case Title: **STATE OF NEW JERSEY V. J**

Docket #: (Appeal &/or Trial Court) **A-005381-12**

Filing Party:

Case manager: **MARISSA M HUBER**

Phone number: **609-633-0811**

NOTICE HAS BEEN ELECTRONICALLY MAILED TO:

APPELLANT ATTORNEY NAME	APPELLANT ATTORNEY EMAIL
JODI LYNN FERGUSON	poolappellate@opd.state.nj.us
MONIQUE D MOYSE	moniquemoyse@gmail.com

RESPONDENT ATTORNEY NAME	RESPONDENT ATTORNEY EMAIL
NICHOLAS D NORCIA	nnorcia@co.ocean.nj.us

You will need a valid user id to **view and reply** to the eDATA communication.

Login at <https://njcourts.judiciary.state.nj.us/web1/sso/home.do> to **view and reply** to the eDATA communication.

On the case list page click on the docket number link to open the Docket Information page to view the list of documents.

My Case List

Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show **ALL** cases, Filter By **For** **Find**

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-1	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-1	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-1	OPEN	
A-004114-13	STATE OF NEW JERSEY V. R	CRIMINAL	14-1	OPEN	
A-004114-13	STATE OF NEW JERSEY V. S	CRIMINAL	12-1	OPEN	
A-003888-13	STATE OF NEW JERSEY V. D	CRIMINAL	12-1	OPEN	
A-000675-14	STATE OF NEW JERSEY V. M	CRIMINAL	12-1	OPEN	
A-005702-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-1	OPEN	
A-003352-14	STATE OF NEW JERSEY V. U	CRIMINAL	12-1	OPEN	
A-005557-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-1	OPEN	

1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 1490 Records -- 11 -- 20 Displayed

Review the communication.

Docket Information for A-000234-13 Case Team: TEAM 03 File Manager: NANCY CATERINA(609-633-2256)

DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS	TRANSACTION ID
1/27/2014 10:21:13 AM	01/27/2014	Court	eDATA Communication	M-003676-13 is rejected and not being filed at this time. This is because the Notice of Motion does not state the relief being sought. Additionally, there is no supporting certification or brief for the motion. The motion supporting document that has been uploaded appears to be the beginning of a letter brief. Please contact Anita Toldo with our E-Filing Team for instructions on amending the motion.	N/A
1/27/2014 8:27:58 AM	01/27/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR ANDREW ROBERT BURROUGHS (RESPONDENT)	Add document.	STATE V. STERLING, MOTION SUPPORTING DOCUMENT, LETTER BRIEF, PROOF OF SERVICE	E1006495-01272014
1/23/2014 11:51:49 AM	01/23/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR DEBRA GRACE SIMMS (RESPONDENT)	Add Designated Attorney.		E1006441-01232014

Returning eDATA Communications

After you have logged in to the system, can send an eDATA communication in two ways.

1. Click on the envelope on your case list; OR

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-001021-14	STATE OF NEW JERSEY V. M	CRIMINAL	13-10-	OPEN	
A-005005-13	STATE OF NEW JERSEY V. J	CRIMINAL	12-11-	OPEN	
A-003386-14	STATE OF NEW JERSEY V. K	CRIMINAL	04-02-	OPEN	
A-003610-14	STATE OF NEW JERSEY V. D	CRIMINAL	09-11-	OPEN	
A-002948-14	STATE OF NEW JERSEY V. J	CRIMINAL	06-05-	OPEN	
A-003917-14	STATE OF NEW JERSEY V. E	CRIMINAL	08-10-	OPEN	
A-000267-14	STATE OF NEW JERSEY V. T	CRIMINAL	07-03-	OPEN	
A-001993-14	STATE OF NEW JERSEY V. A	CRIMINAL	13-01-	OPEN	
A-002903-14	STATE OF NEW JERSEY V. R	CRIMINAL	13-01-	OPEN	
A-005071-13	STATE OF NEW JERSEY V. C	CRIMINAL	07-09-	OPEN	

1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 1490 Records -- 31 - 40 Displayed

STATUS - The following status applies to your cases:

DRAFT Case has not been submitted to the courts. All associated party information and documents can be edited or deleted if necessary.

SUBMITTED Case has been submitted to the Clerk's office and waiting for review.

ACCEPTED Case is currently being processed by the Court.

OPERATION - You may perform the following functions:

Click **EDIT** option to change case information and documents.
Note: Modifying a submitted case generates an AMENDED NOTICE OF APPEAL or AMENDED MOTION FOR LEAVE TO APPEAL.

Click **VIEW** option to review case information and documents.

Click **PRINT** option to generate a CASE SUMMARY report.

Click **COMMUNICATION** option to send a note to the Court regarding this case.

2. Click on the docket # link to the Docket Information page.

My Case List

Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find


APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-11-	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-11-	OPEN	
A-004114-13	STATE OF NEW JERSEY V. R	CRIMINAL	14-01-	OPEN	
A-004114-13	STATE OF NEW JERSEY V. S	CRIMINAL	12-01-	OPEN	
A-003888-13	STATE OF NEW JERSEY V. D	CRIMINAL	12-01-	OPEN	
A-000675-14	STATE OF NEW JERSEY V. M	CRIMINAL	12-01-	OPEN	
A-005702-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-01-	OPEN	
A-003352-14	STATE OF NEW JERSEY V. L	CRIMINAL	12-01-	OPEN	
A-005557-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-01-	OPEN	

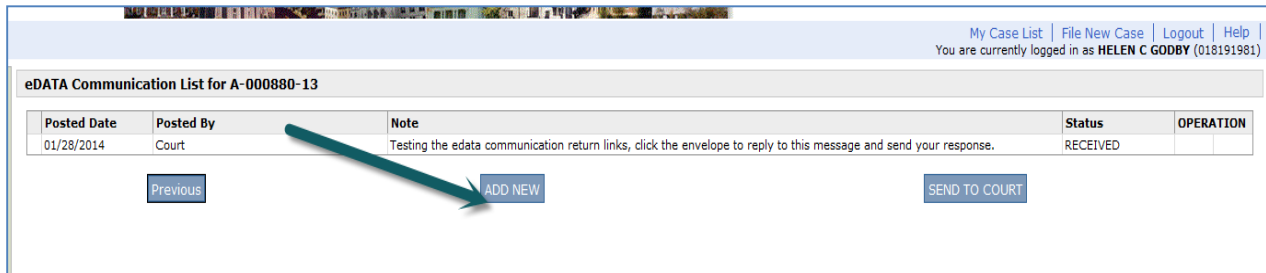
1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 1490 Records -- 11 - 20 Displayed

Read the communication from the court and then click the eDATA COMMUNICATION button.

Date/Time	From	To	Subject	Body	Attachments
1/28/2014 9:17:41 AM	Court	HELEN C GODBY (APPELLANT)	eDATA Communication	Testing the edata communication return links, click the envelope to reply to this message and send your response.	N/A
1/21/2014 12:16:48 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Add document by designated filer.	AMENDED MOTION CERTIFICATION, PROOF OF SERVICE	E1004918-01212014
1/21/2014 12:14:39 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Add document by designated filer.	MOTION FOR STAY, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1004903-01212014
11/26/2013 12:08:40 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Add document by designated filer.	TRANS 1, TRANS 2, PROOF OF SERVICE	E1004707-11262013
11/21/2013 10:00:33 AM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Add document by designated filer.	BRIEF VOLUME 1, TRANS, PROOF OF SERVICE	E1004676-11212013
11/15/2013 2:55:47 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Add document by designated filer.	AMENDED TRF, PROOF OF SERVICE	E1004641-11152013
10/25/2013 4:19:40 PM	Court	HELEN C GODBY (APPELLANT)	Court Issued Document Sync Back	COURT INITIATED NOTICES	N/A
10/25/2013 4:18:51 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	Case initiation.	NOTICE OF APPEAL, CASE INFORMATION STATEMENT, TRIAL COURT ORDER, TRANSCRIPTS REQUEST FORM, MOTION TO FILE AS WITHIN TIME, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1004555-10242013
10/25/2013 4:18:51 PM	DEFENDER APPELLATE	HELEN C GODBY (APPELLANT)	ACCEPTS submission		N/A

[Return to Case List](#) [eDATA Communication](#)

Once either the envelope  or the button **eDATA Communication** is selected, you will be given a list of all communications, if any. Click Add New to initiate a message.



My Case List | File New Case | Logout | Help |
You are currently logged in as HELEN C GODBY (018191981)

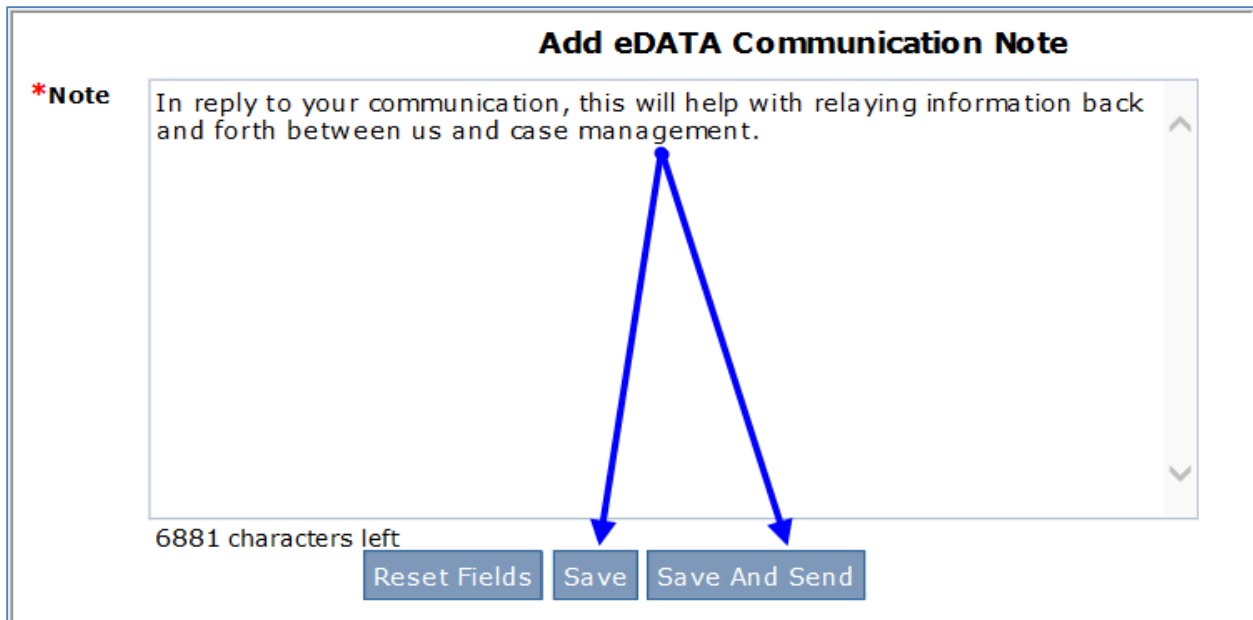
eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	

Previous ADD NEW SEND TO COURT

Enter your message and click either Save and Send if you are done or click Save if you want to send the communication later.

If you click Save, you are returned to the eDATA Communication list. When you are ready to send the communication, select your comment and Click Send to Court.

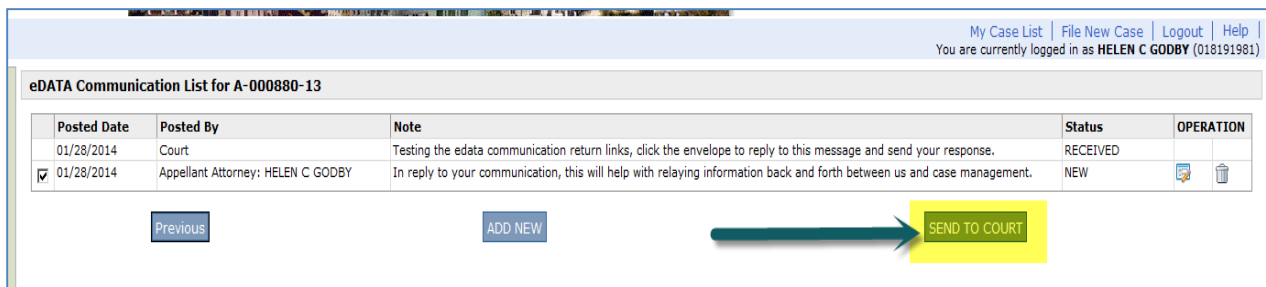


Add eDATA Communication Note

***Note** In reply to your communication, this will help with relaying information back and forth between us and case management.



6881 characters left

Reset Fields Save Save And Send



My Case List | File New Case | Logout | Help |
You are currently logged in as HELEN C GODBY (018191981)

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
<input checked="" type="checkbox"/> 01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	NEW	 

Previous ADD NEW SEND TO COURT

Once sent, the status will be displayed.

My Case List | File New Case | Logout | Help
You are currently logged in as HELEN C GODBY (018191981)

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	SENT	

Previous ADD NEW SEND TO COURT

Attorneys associated with multiple firm/businesses address

If an attorney is associated to multiple firms, a list of the firms will display on the List of Parties page and a firm selection will be required in order to proceed with the filing.

Search By Attorney Name Search By Firm Name

First Name Last Name Search

Attorney name John Smith Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000001	ABC Inc. (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
<input type="radio"/> L00000001	Public Defender (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Note: If the filing was submitted with the incorrect firm for the attorney, only the attorney with the multiple associations can make the correction in the system. The attorney will have to log in and from the Edit Case popup, **select I am editing the Firm Address associated with this case.**

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000000-15	ONE ONE V. TWO TWO	CIVIL	L-0000-15	OPEN

☐ I am filing a CROSS NOTICE OF APPEAL.
The system will generate a Cross Notice of Appeal once information is changed.

☐ I am adding DOCUMENTS.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☒ I am editing the FIRM ADDRESS associated with this case.

Edit Selected Cancel

On the next screen, select the firm that should be associated to the case.

GETTING STARTED CASE DATA PARTY/ATTORNEY

Change Firm Address

Please select the law firm associated with the current submission and click "Continue".

Party Information:

Party Name ONE ONE
This entity is an ORGANIZATION
Party Role PLAINTIFF
Party Designation RESPONDENT

Attorney Information:

Attorney name John Smith

Associated Firm(s):

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000001	FORSTER & ARBORE (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
<input type="radio"/> L00000001	PUBLIC DEFENDER MORRIS (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

Modifying Case Specific Email

To edit the case specific email originally entered, select "I want to update case specific email address in the current case." from the Edit Case popup options.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000000-15	ONE ONE V. TWO TWO	CIVIL	L-0000-15	OPEN

☐ I am filing a CROSS NOTICE OF APPEAL.
The system will generate a Cross Notice of Appeal once information is changed.

☐ I am adding DOCUMENTS.

☐ I am filing EMERGENT APPLICATION to the case.

☒ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☐ I am editing the FIRM ADDRESS associated with this case.

Edit Selected Cancel